



Rajiv Gandhi National Institute of Youth Development

(Institute of National Importance by the Act of Parliament No.35/2012)

Ministry of Youth Affairs & Sports, Government of India

Chennai - Bangalore Highway, Pennalur,

Sriperumbudur – 602 105, Tamil Nadu, India

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Website : www.rgnyd.gov.in

No. _____

Date: 20.10.2016

TENDER NOTICE

Supply, installation, configuration and commissioning of Appliances and Furniture at RGNIYD Regional Centre, Chandigarh.

- Closing Date & Time of submission of Tender : _____.____.2016 up to 15.30 hrs.
- Date & Time of opening of Bid : _____.____.2016 at 16.00 hrs

Note:

1. This tender document contains "09" pages and bidders are requested to sign on all the pages.
2. This tender document can be downloaded from the website eprocure.gov.in/eprocure/app, cost of the tender document is Rs.500/- EMD of Rs.50,000/- should be submitted in the form of DD in favour of Director, RGNIYD payable at Sriperumbudur - 602105. The DD's should be submitted on or before the opening date and time.
3. Tender document should be submitted through online portal ("eprocure.gov.in/eprocure/app") only.
4. Conditional tenders are liable to be rejected. RGNIYD will process the tender as per RGNIYD standard procedures. The Director of the Institute reserves the right to reject any or all or part of tender without assigning any reason.

Contents

Sl. No.	Description	Page No.
1.	Introduction	02
2.	Eligibility Criteria	02
3.	Terms and Conditions	04
4.	Scheduled Items	07

I accept the above all conditions

(Full signature of the supplier with seal)

INTRODUCTION

Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu, under the administrative control of the Ministry of Youth Affairs and Sports, Government of India. RGNIYD functions as a vital resource centre with its multi-faceted functions of offering academic programmes at Post Graduate level encompassing various dimensions of youth development, engaging in seminal research in the vital areas of youth development and coordinating Training Programmes for state agencies and the officials of youth organisation, besides the Extension and Outreach initiatives across the country.

The office intends to procure Supply, installation, configuration and commissioning Appliances and Furniture at **RGNIYD Regional Centre, Chandigarh**. These items shall be valid for three years comprehensive warranty with including labour/onsite/spares at RGNIYD Regional Centre, Chandigarh.

ELIGIBILITY CRITERIA FOR SUBMISSION OF TENDER

1. The vendor shall be capable of deploying qualified and experienced personnel and shall carry out the scope of work as detailed in conformance to applicable standards/guidelines, good engineering practice and with full regard to safety to equipment and personnel.
2. The solution offered shall be authorized by the principal vendors/OEMs and copy of authorization shall be enclosed.
3. Bidder shall have minimum one skilled person certified on quoted product.
 - i. A certificate from the Original Equipment Manufacturer(OEM) confirming that the bidder has requisite skill set should be enclosed with the bid.
 - ii. The bidder shall submit an undertaking from Original Equipment Manufacturer (OEM) stating that the Original Equipment Manufacturer (OEM) shall extend all help and depute its skilled manpower for resolution of problems related with the product in case the same are not resolvable by the bidder.
 - iii. The bidder shall submit the authorization certificate/letter for supply, installation and service /support from Original Equipment Manufacturer (OEM).
 - iv. The bidder has to submit the document or letter for providing the maintenance support for three years from the OEM.
4. Document confirming that the bidder has been in the business of dealing in one or all of the permitted product/s (at least) for the last three years. Experience certificate of similar work in other organizations may be submitted with the bid.
5. Before submitting the Bid on due date kindly see corrigendum/clarifications issued on the eProcurement portal and RGNIYD website.
6. The tenderer should submit the followings:
 - i. Permanent Account Number Details
 - ii. Registration Certificate Details
 - iii. Sales Tax/VAT
 - iv. Bidders Address Format Details

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- v. Bidders Bank details
 - vi. Income Tax Certificate Details
 - vii. Service Tax
 - viii. Annual Turn Over Details (Should have minimum annual turnover of Rs.2.5Cr)
 - ix. Purchase Order Copies with minimum value of 20Lacs.
 - x. Work Completed Certificate Copies
7. The tender should be submitted through online portal (<http://eprocure.gov.in/eprocure/app>) only. The tenders submitted by Fax, Email Post or by hand would not be considered. No further correspondence will be entertained on this matter.
 8. Any Government organization/ undertaking should not have blacklisted the firm. Incomplete tenders in any respect will be summarily rejected by the Institute.
 9. The bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
 10. The RGNIYD has the right to accept or reject any or all the quotations at its sole discretion without assigning any reason.
 11. The firm selected will not be allowed to exit from the agreement. In case they do so, the security deposit would be forfeited and company will be black listed for future business with the Institute.
 12. The tender shall contain all details about supply, installation & service capability, experience, number of qualified service engineers, service centres with technical resources available for the support services, and other information as per conditions to qualify for evaluation of bid. Those who do not qualify the pre-qualification conditions shall be summarily rejected. The RGNIYD reserves the right to accept or reject any or all quotations without assigning any reason.
 13. The Excise duty, Sales Tax, VAT etc. as applicable should be quoted separately in absence of which it will be presumed that these are included in the rates and RGNIYD shall have no liability to pay these charges extra.
 14. The supplier shall be required to deposit an amount of 10% of the total value of the tender as security deposit immediately on acceptance of Work Order in the form of demand draft of nationalized bank/scheduled bank only in favour of Director, RGNIYD, payable at Sriperumbudur/Chennai. No interest shall be paid on such security deposit, which shall remain with Institute during the continuance of the contract and it shall be released only 45 days after the expiry or termination of the contract, subject to clearance of all dues by the supplier.
 15. If the services are found not up to the mark the security deposit may be forfeited.
 16. The contract can be terminated summarily by this office at any time without giving any notice and without assigning any reason, if the work of the supplier is found unsatisfactory during the period of this contract. In this connection the decision of the competent authority of RGNIYD shall be final and binding on the firm.
 17. The successful tenderer will have to sign an Agreement with the Institute on a non-judicial stamp paper of Rs. 100/- after taking over the contract and the stamp paper may

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be provided by the successful bidder.

18. Generally successful bidder shall have to Supply, installation, configuration and commissioning of IT Equipments and Comprehensive maintenance (3y/3y/3y-Labour/Spare/On-site) should be provided by the vendor for three years.

TERMS AND CONDITIONS

1. The equipments supplied under the contract shall conform to the standards prescribed in the Technical Specifications and any upgrades required for this shall be the bidder's responsibility.
2. When the supplier is not the manufacturer of a particular item, he shall clearly indicate the details such as brand name, OEM, specifications, arrangements for warranty/support etc. For software packages supplied, the bidder shall ensure legality of the copies supplied and also ensure supply of complete set of original documentation issued by the original suppliers.
3. The supplier shall not obliterate the original markings of the OEM so as to enable easy reference to the documentation by the Purchaser.
4. The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the equipments or any part thereof in RGNIYD.

DELIVERY AND DOCUMENTS

5. Completion of Supply, installation, configuration and commissioning of items shall be done within 90 days from the supply order date.
6. **Penalty of 5% of the total value** of the order will be imposed if the product not supplied or installed fully within the said period.

SCOPE OF COMPREHENSIVE MAINTENANCE (Labour/On-Site/Spare)

7. The supply of equipments includes corrective as well as preventative maintenance. The Preventative Maintenance work will be carried out every three months once.
8. Maintenance service shall be made available to the supplier on all working days of RGNIYD Regional Centre during working hours between 09.30 Hrs to 18.00 hours.
9. In case any problem occurs, the firm has to depute qualified service engineer who will have to inspect and solve the problem and if it is required additional man power or expert support then the vendor has to provide such facility to rectify the issue at free of cost within the stipulated time period.
10. If the problem is not able to rectify at site, the equipment may be brought to service centre and the transit cost will not be provided by Institute. A stand by equipment shall be provided by the vendor. In this regard, no additional payment for providing standby or any logistic expenses.
11. Ordinarily, complaints received from customer during working hours should be attended/rectified within 48 Hours and if complaint is not rectified within 48 hrs, then the standby have to be provided by the vendor immediately. **If not, penalty of Rs.250/- per day shall be levied**

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from next day onwards. This is limited up to 45 days only after that the contract will be terminated.

12. If the equipment/component is unable to service/repair, then the vendor has to replace with brand new unused equipment/component in same make/brand with same specification or higher shall be supplied and installed. In this regard, the RGNIYD Regional centre decision is final.
13. After the completion of three years of comprehensive warranty and AMC period, all the scheduled items in the tender document will be handed over to RGNIYD in working condition.

WARRANTY:-

14. The supplier shall warrant that the items supplied under this contract are new, unused, of the most recent and current models and incorporate all recent improvements in design and materials unless provided otherwise in this contract.
15. The vendor shall undertake to supply, installation, commissioning & comprehensive maintenance and ensure uninterrupted operations for the duration of comprehensive warranty /AMC and beyond as envisaged in the tender.
16. Whenever the vendor is not the manufacturer, he shall produce documentary evidence of support from the manufacturer wherever applicable, which enables him to discharge such responsibility.
17. The supplier shall further warrant that the items supplied under this contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the Purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied items in the conditions obtaining in the country of final destination.
18. The supplier shall also warrant that the items supplied shall perform satisfactorily as per the requirements provided for in this contract.
19. The supplier shall also provide the following warranties: The items proposed are complete in all aspects. The specification, capabilities and performance characteristics are as stated in the bidder's proposal and accompanying documentation. The supplier shall offer to the Purchaser all technological updates, cost reductions and facilities, which are offered to other clients, in India, during the currency of the contract.
20. Warranty/AMC shall be for FREE on-site comprehensive maintenance from the date of installation & working and acceptance of the items to the satisfaction of the Purchaser.
21. Downtime shall commence from the time of initial notification of the vendor that maintenance is required.
22. The warranty period will be calculated from the date of 100% of completion of supply, installation and commissioning of the work.
23. If any defects be not rectified within a reasonable time, the Purchaser may proceed to do the work at the supplier's risk and expense but without prejudice to any other rights which the Purchaser may have against the supplier in respect of such defects.
24. The supplier shall make replacement (same original spares/equipments) free of all charges at site including freight, insurance and other incidental charges under this warranty clause.

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PAYMENT TERMS

25. **1st payment of 90% will be paid** on completion of Supply of all scheduled items in the tender completely.
26. **2nd payment of 10% will be paid** on successful completion of installation, configuration and commissioning of scheduled items. For release of payment of this instalment satisfactory working report from the IT Section is required.
27. **Security deposit will be released** after the 45 days of on successful completion of comprehensive warranty/AMC. In case any problem in the service or supplied items having issues it will not be returned until the rectification/replacement of equipment as per the terms and conditions.
28. No payment shall be made for the goods/ ordered item rejected at the site of testing.

PRICES

29. Prices charged by the Supplier for Supply, installation, configuration and commissioning of delivered and service performed under the Contract shall not be higher than the prices quoted by the Supplier in his Bid.

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Scheduled Items

S.No	Particulars	Specifications of Items selected	Qty	Comprehensive Warranty/AMC
1.	32" LED for Guest House with Set up Box and installation	Sony Bravia KLV-32W562D 81 cm (32 inches) full HD LED Smart TV (Black frame) With Set up box	5	1Yr
2.	Split AC 1.5 Ton with Hot and Cold and Stabilizer with installation for Guest Rooms	O General 1.5Ton Hot and Cold Air conditioner, Inverter technology, with Installation, Stabilizer and Stand	5	1Yr
3.	Beds with mattress and linen for 10 Guest rooms of the Hostel	Single CRCA Steel frame Bed with Wooden Headboard with slatted mattress base Model : EQ Bed Size: 973W x 2050L x 721 mm	20	1Yr
		Orthotic Regular Mattress Bonded foam Ideal to counter orthopedic problems. 78" x 36" x 4"	20	1Yr
		Neckline Pillow Open cell structure that reacts to body heat & weight, Organic Cotton Fabric for extra comfort, Anti-fungal & Anti allergic, Excellent neck support, outstanding elasticity & durable. Size: 425 x 600 mm	20	1Yr
		Single Bed Linen + Pillow Cover Set (50% Poly / 50% Cotton) 1.50 meter x 2.29 meter	40	1Yr
4.	Water Cooler 300 litre with stabilizer, RO and installation	Voltas 300 Ltr capacity (150 storage + 150 Cooling chamber) with RO/UV system	2	1Yr
5.	52" LED required for Cafeteria - with installation	Sony Bravia KDL - 55W800C With Set up box	1	1Yr
6.	Conference Room Admin Block 1st Floor furniture	23 Seater Conference Table for Admin Block 1st Floor - Senate Conference Table with Wire manager (Membrane foiled Modular Conference Table CC: Table Top - ACRY: - AMERICAN CHERRY, BCH: -BEECH & Modesty panel and legs in Black.	23	1Yr
		Conference Chair Mid Back Revolving with Centre tilt synchro, Nylon Pedestal, PP Fixed Arms, Nylon Pedestal Model : Bravo ,Fabric color: Nilgiri Blue V-02	20	1Yr
		Desklet Cushioned Chair with Beige Colour Qtr Desklet in Model CH 1112D CC: Fabric color : Nilgiri Blue V-02	28	1Yr
		Table 1200W x 600D x 740H mm Model : Finesse Table-4020 & with 3 Drawer Pedestal 390W x 440D x 646H mm	1	1Yr
7.	Seminar Hall 1 Ground Floor Furniture	26 Seater Conference Table for Seminar hall Ground Floor - Senate Conference Table with Wire manager (Membrane foiled Modular Conference Table CC: Table Top - ACRY: - AMERICAN CHERRY, BCH: -BEECH & Modesty panel and legs in Black.	26	1Yr
		Conference Chair Mid Back Revolving with Centre tilt synchro, Nylon Pedestal, PP Fixed Arms, Nylon Pedestal Model : Bravo ,Fabric color: Nilgiri Blue V-02	27	1Yr

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		Desklet Cushioned Chair with Beige Color Qtr Desklet in Model CH 1112D CC: Fabric color : Nilgiri Blue V-02	35	1Yr
		Verticle Sliding Door Unit - 8	2	1Yr
8.	Seminar Hall 2 Ground Floor Furniture	29 Seater Conference Table for Seminar hall Ground Floor - Senate Conference Table with Wire manager (Membrane foiled Modular Conference Table CC: Table Top - ACRY: - AMERICAN CHERRY, BCH: -BEECH & Modesty panel and legs in Black.	29	1Yr
		Conference Chair Mid Back Revolving with Centre tilt synchro, Nylon Pedestal, PP Fixed Arms, Nylon Pedestal Model : Bravo ,Fabric color: Nilgiri Blue V-02	30	1Yr
		Desklet Cushioned Chair with Beige Color Qtr Desklet in Model CH 1112D CC: Fabric color : Nilgiri Blue V-02	41	1Yr
		Table 1200W x 600D x 740H mm Model : Finesse Table-4020 & with 3 Drawer Pedestal 390W x 440D x 646H mm	1	1Yr
9.	Sofa Set for office	Parto synthetic Leather in Black 3 seater	1	1Yr
		Parto synthetic Leather in Black 2 seater	2	1Yr
		VICTORIA COFFEE TABLE WALNUT-WOOD Size: 1200W x 600D x 450H mm	1	1Yr
		EDWARD CORNER TABLE WALNUT-WOOD Size: 600W x 600D x 480H mm	2	1Yr
10.	Split AC 2 Ton (Hot and Cold) and Stabilizer with installation - for 2 Conference halls	O General 2 Ton Hot and Cold Air conditioner, Inverter technology, with Installation, Stabilizer and Stand	4	1Yr
11.	Geysers for Guest rooms	AO Smith 25 Ltr water Geyser	4	1Yr
12.	Video and Still Camera for programmes	Sony Movie Camera HXR NX 100 with Battery charger, SD card 32 GB, One UV One Tripod stand	1	1Yr
		Canon EOS 70 D , Dual Pixel CMOS AF	1	1Yr
13.	Installation of New Room Coolers in Hostel Block	Desert Cooler 26"X26"X35" fitted with Crompton Exhaust Fan with auto drain with float valve	30	1Yr

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UNDERTAKING BY THE SUPPLIER

We have carefully gone through the various terms and conditions listed above for provision of Supply, installation, configuration and commissioning of IT equipment, Appliances and Furniture at RGNIYD Regional Centre, Chandigarh. These items shall be valid for warranty (labour/onsite/spares) as mentioned in the scheduled items. We agree to all these conditions and offer to provide items as listed in the bid. We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. We have acquainted ourselves with the tasks required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Name & Signature of the firm

Address: _____

PIN

Email ID: _____

Phone No.(O): _____

(R): _____

(M): _____

Place : _____

Dated : _____

I accept the above conditions**(Full signature of the supplier with seal)**