

Rajiv Gandhi National Institute of Youth Development

*Ministry of Youth Affairs & Sports, Government of India
Chennai - Bangalore Highway, Post Box No.:6
Sriperumbudur - PO, Tamil Nadu- 602 105. India
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Website : www.rgnyd.gov.in*

Ref No.:RGNIYD/Accounts/2014-15/33(I)/AVEquips

Date:20.12.2016

Sealed tenders are invited on behalf of RGNIYD for supply, installation and commissioning of Audio Video Equipment at its Regional Centre, Chandigarh from registered, experienced & reputed firms under two bid systems.

All rates shall be quoted in prescribed format of BoQ of tender notice.

- Closing Date & Time of submission of Tender : _____.____.2016 up to 16.00 hrs.
- Date & Time of opening of Bid : _____.____.2016 at 16.15 hrs

Note:

- (i) This tender document contains "04" pages and bidders are requested to sign on all the pages.
- (ii) This tender document can be downloaded from the website **eprocure.gov.in/eprocure/app** and **www.rgnyd.gov.in**, cost of the tender document is Rs.500/- and EMD of Rs.9,000/- should be submitted in the form of DD in favour of Director, RGNIYD payable at Sriperumbudur - 602105. The DD's should be submitted/reached on or before the opening date and time.
- (iii) Tender document should be submitted through online portal ("**eprocure.gov.in/eprocure/app**") or hard copy should be reached on or before closing date and time.
- (iv) Conditional tenders are liable to be rejected. RGNIYD will process the tender as per RGNIYD standard procedures. The Director of the Institute reserves the right to reject any or all or part of tender without assigning any reason.

1. Important Instructions to the Tenderers

- (i) The tender has been invited under **two bid system i.e. Technical Bid and Financial Bid**. The interested agencies are advised to submit two separate sealed envelopes superscribing "**Technical Bid for supply, installation and commissioning of Audio Video Equipment to RGNIYD Regional Centre, Chandigarh**" and "**Financial Bid for supply, installation and commissioning of Audio Video Equipment to RGNIYD Regional Centre, Chandigarh**". Both sealed envelopes should be kept in a third sealed envelope superscribing "**Tender bid for supply, installation and commissioning of Audio Video Equipment to RGNIYD Regional Centre, Chandigarh**".

(ii) The interested dealers/firm may submit the tender through “eprocure.gov.in/eprocure/app” portal or document complete in all respects along with other requisite documents to “**The Registrar, Rajiv Gandhi National Institute of Youth Development, Ministry of Youth Affairs and Sports, Govt. of India, Post Box No.6, Sriperumbudur-PO, Tamilnadu – 602105**” on or before closing date and time. Late/delayed tender shall not be accepted after due date and time of submission of tender. RGNIYD will not be responsible for the postal loss/delay.

2. The conditional bids shall not be considered and will be out rightly rejected in very first instance.

4. All entries in the tender form should be legible and filled clearly. **No overwriting or cutting is permitted in the Bid Form. In such cases, the tender shall be summarily rejected.** However, the cuttings, if any, in the Bid Application must be initiated by the person authorized to sign the tender bids.

5. The bids shall be opened on the scheduled date and time by the Tender Committee at RGNIYD campus, Sriperumbudur, Tamilnadu.

6. The tenderers can submit the bid either directly or through their authorized representative. In case, the tender is submitted by the authorized representative of the tenderer, then the tender shall be signed and submitted by authorized representative under legal power of attorney from the tenderer.

7. The tender documents are not transferable.

8. The undersigned shall be the accepting officer and herein after referred to as such for the purpose of this contract.

9. The tenderer shall submit the following document with the technical bid: -

(i) The bidder should be Original Equipment Manufacturer (OEM)/Authorised Dealer/Distributor of OEM. Proof of the authorized dealer/ distributors.

(ii) Earnest Money Deposit should be submitted in the form of Demand Draft in favour of the Director, RGNIYD payable at Sriperumbudur -602105, Tamilnadu.

(iii) Copy of PAN.

(iv) Copy of TIN No & Service Tax number with latest clearance certificate or challans.

(v) Income tax returns of last three years i.e.2013-14, 2014-15, 2015-16.

(vi) Proof of two work order worth Rs.2 lakh each with Govt./Ministries/Semi-Government/reputed companies for supply of similar items.

(vii) Detailed specification of the model for which the BoQ(price bid) has been submitted

(vii) A written undertaking to the effect that the OEM or the firm represented is not blacklisted by any institution/Government Department.

(viii) The tenderer who fail to submit the documents mentioned above shall stand disqualified for the prize bid

9. The offer should include the cost of all equipments and all required accessories inclusive of all taxes and statutory levies. Labour/installation charges if any should be mentioned separately (inclusive of taxes on them)

10. The vague terms like “packaging, forwarding, transportation etc extra” without mentioning the specific amount will not be accepted. Such offers shall be treated as incomplete and rejected.

11. The competent authority of the RGNIYD reserves the right to accept or reject part or whole of the tender without assigning any reason whatsoever.

12. In case of any dispute, the decision of the RGNIYD will be final and binding.

13. The supply, installation and commissioning of scheduled items should be completed in all respect within 30 days of the issue of the Purchase order. If the firm fails to complete the work within the prescribed time as per the approved brand and rate, it would be liable to face the penalty as imposed by the competent authority.

14. If an extension of time for completion of supply on the grounds of having unavoidable hindrances in its supply or any other ground, the contractor shall apply in writing to the officer-in-charge with full details of the circumstances/exigencies, which warranted such an extension.

15. All payment to the firm shall be released by the RGNIYD only after the supply, installation and commissioning of scheduled items on basis of the amount certified by officer-in-charge. The rates quoted shall cover everything necessary for proper supply, installation and commissioning of the requisite goods to the entire satisfaction of the tender committee and no escalation due to increase in price of shall be made.

Scheduled Items:

S.No	Particulars	Location	Qty	Comprehensive Warranty/AMC
1	Multimedia Projector with sound system for 2 Conference halls and Computer Centre	Multimedia Projector with Sound Speaker and Projector Screen	3	1Yr
		Projector PANASONIC PT -LB 382D with two Sound speaker with wires and amplifier (Ahuja), Mike/Color Mike, Remote, Projector Screen (8X6) with fixing and installation, HDMI cable, ceiling mount kit		
2	Video and Still camera for programme	Sony Movie Camera NX100 with battery charger and SD CARD 32GB 1UV One Tripod stand	1	
		Canon EOS 70D, Dual Pixel CMOS AF	1	

Sd/-
Registrar