



राजीव गांधी राष्ट्रीय युवा विकास संस्थान
Rajiv Gandhi National Institute of Youth Development
युवा कार्यक्रम और खेल मंत्रालय, भारत सरकार
Ministry of Youth Affairs & Sports
श्रीपेरुम्बुदूर/ Sriperumbudur- 602 105



RGNIYD/Admin/COVID19/2020-21/

Date : 31.07.2020

NOTICE

Sub : Precautionary Instructions towards spread of COVID 19 – Reg.

Ref : Directive from Govt. of India F.No.16-16/2020 U1A, Dt. 06.07.2020.

In view of the prevailing situation relating to COVID 19, and the instructions of the DoPT and Ministry of HRD in order to go ahead with the work relating to Examinations / Evaluation / Admissions etc., **all the staff members** are strictly instructed to adhere to the enclosed guidelines given below **from 03.08.2020**.

1. Wearing of face cover is compulsory.
2. Individuals must maintain a minimum distance of 6 feet in public places.
3. Large public gatherings / congregations continue to remain prohibited.
4. Provision for thermal scanning, hand wash and sanitizer will be made at all entry and exit points and common areas.
5. Frequent sanitization of entire work place, common facilities and all points which come into human contact e.g. door handles etc., will be ensured, including between shifts.
6. All persons in charge of work places will ensure adequate distance between workers, adequate staggering during lunch breaks of staff, etc.
7. All the employees should undergo a mandatory Thermal Screening at RGNIYD entrance.
8. Everyone should wash their hands with soap and water provided in the main gate.
9. All the employees shall bring their own face masks when reporting for duty.
10. The reusable cloth masks should be disinfected properly before use. Without proper face masks, employees will not be permitted in the work place. It is again emphasized that make sure of wearing mask whenever you meet people or leave from your work table.
11. Frequent hand washing with soap or water for 30 seconds or cleaning the hands with alcohol-based sanitizer especially while coming from outside and before having food should be followed.
12. Avoid touching eyes, nose and mouth to prevent the infection from the pandemic.
13. It is mandatory to use the **Arogya Sethu app** as suggested by the Government of India.
14. All other guidelines as and when issued by the State / Central Governments should be strictly adhered by the employees of RGNIYD.
15. Other essential services like Security, Housekeeping, Gardening, Electrical, AC Maintenance, etc. will be functioning as usual.

This issues with the approval of the Competent Authority.

N. Aghila
31/7/2020

Assistant Registrar



To

1. All Non-Teaching Staff Members
2. PA to Director
3. Programmer – For uploading in Institute website
4. File copy