



राजीव गांधी राष्ट्रीय युवा विकास संस्थान
Rajiv Gandhi National Institute of Youth Development
युवा कार्यक्रम और खेल मंत्रालय, भारत सरकार
Ministry of Youth Affairs & Sports, Govt. of India
श्रीपेरुम्बुदूर /Sriperumbudur – 602 105



Date : 01.10.2019

Walk-in-Interview

Registrar on Contract Basis

Rajiv Gandhi National Institute of Youth Development (RGNID) is an Institute of National Importance by an Act of Parliament under the Department of Youth Affairs, Ministry of Youth Affairs and Sports, Government of India.

The Institute is keen on appointing a **Registrar on contract basis**. Retired officers who have demonstrated excellence in the field of academic / administration / teaching and show great promise in continuing to do so may attend.

1.	Name of the Post	:	Registrar on Contract
2.	Consolidated remuneration	monthly	: Rs.65,000/- + Transport
3.	Tenure of appointment	:	Initially for a period of 03 months
4.	Age limit	:	Preferably below 70 years
5.	<u>Essential :</u> Educational Qualification and Experience	:	Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale. (i) at least 15 years of experience as Assistant Professor in the AGP of Rs.7000 (6 th CPC) and above or with 8 years of service in the AGP of Rs.8000 (6 th CPC) and above including as Associate Professor along with experience in educational administration, or (ii) Comparable experience in research establishment and / or other institutions of higher education, or (iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.
6.	Job Description	:	The Registrar of the Institute shall be the custodian of records, common seal, the funds of the Institute and such other property of the Institute as the Executive Council shall commit to his / her charge. The Registrar shall report to

		the Director and will be in over-all charge of administration of the Institute and will provide administrative support to the Director. The Registrar is Member Secretary of the Executive Council, Academic Council and Building & Works Committee and Ex-Officio Member of Finance Committee and he will perform any other duties as may be assigned by the Director.
--	--	---

General Instructions :

1. Consolidated monthly remuneration of **Rs.65,000/-** (Inclusive of HRA @ Rs.10,000) will be paid. The transport facility will be provided by the institute.
2. The qualification shall be reckoned on the date of walk-in-interview.
3. Mere fulfilment of minimum qualification and required experience does not entitle any candidate for attending walk-in-interview.
4. Candidates are requested to submit the detailed resume along with supporting copies of educational certificates, experience certificates, etc. on the date of interview.
5. Incomplete resume and resume without any supporting documents will be summarily rejected.
6. Canvassing in any form will lead to rejection of application form.
7. No correspondence whatsoever will be entertained from the candidates regarding conduct and result of interview and reasons for not being selected.
8. The institute reserves the right of rejecting any or all the applications without assigning any reasons therefor.
9. Original documents / certificates will have to be produced at the time of interview for verification.
10. Registrar who is engaged on contract basis may leave the assignment any time during the period of contract, after giving a notice of 05 Days.
11. The institute reserves its right to terminate the appointment without assigning any reasons with 05 days notice period.

Important Dates	
Date of walk-in-interview	: 04 October 2019 (Friday)
Time of interview	: 10.30 AM to 12.30 PM

**-Sd-
Assistant Registrar**