

RGNIYD

Handbook and Programme Guide

2015-2016



Rajiv Gandhi National Institute of Youth Development

राजीव गाँधी राष्ट्रीय युवा विकास संस्थान

(Institute of National Importance by the Act of Parliament No.35/2012)

Ministry of Youth Affairs & Sports

Government of India, Pennalur, Sriperumbudur - 602105, Tamil Nadu, India

Phone: (91) 044 - 2716 2401 Fax: (91) 044 - 27163227

Website: www.rgnyd.gov.in

PERSONAL MEMORANDUM

Name:

Programme:

Enrolment Number:Date of Birth:

Height: Weight: Blood Group:

Identification Marks: 1.

2.

Date of Admission:

Present Address:

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Pin Code:

Permanent Address:

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Pin Code:

Mobile: Email ID:

EMERGENCY CONTACT

Name:

Address:

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Pin Code:

Mobile:

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Date

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Student's Signature

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National Song of India

Vande Mataram!

Sujalam, suphalam, malayaja shitalam,

Shasyashyamalam, Mataram!

Vande Mataram!

Shubhrajyotsna pulakitayaminim,

Phullakusumita drumadala shobhinim,

Suhasinim sumadhura bhashinim,

Sukhadam varadam, Mataram!

Vande Mataram, Vande Mataram!

Bankim Chandra Chatterjee (1838 – 1894), one of the greatest novelists and poets of India, rendered Vande Mataram, the National Song of India, on 7th November 1875.

The English translation of the stanza rendered by Sri Aurobindo, in prose, is:

I bow to thee, Mother,

Richly-watered, richly-fruited,

Cool with the winds of the south,

Dark with the crops of the harvests,

The Mother!

Her nights rejoicing in the glory of the moonlight,

Her lands clothed beautifully with her trees in flowering bloom,

Sweet of laughter, sweet of speech,

The Mother, giver of boons, giver of bliss.

National Anthem

*Jana-gana-mana-adhinayaka, jaya he
Bharata-bhagya-vidhata.
Punjab-Sindh-Gujarat-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-Jaladhi-taranga.
Tava shubha name jage,
Tava shubha asisa mage,
Gahe tava jaya gatha,
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata.
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he!*

*Thou art the ruler of the minds of all people, Dispenser of India's destiny,
Thy name rouses the hearts of Punjab, Sind, Gujarat and Maratha, of
the Dravida and Orissa and Bengal;
It echoes in the hills of the Vindyas and Himalayas,
Mingles in the music of Jamuna and Ganges and is chanted by the
waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand, thou dispenser of India's
destiny.
Victory, victory, victory to thee.*

-Rabindra Nath Tagore

National Pledge

*India is my country. All Indians are my brothers and sisters.
I love my country. I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give my parents, teachers and all elders, respect, and treat
everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well-being and prosperity alone, lies my happiness.*

Institute of National Importance

The Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu, is an Institute of National Importance by an Act of Parliament No. 35/2012 under the Ministry of Youth Affairs & Sports, Government of India.

The RGNIYD functions as a vital resource centre with its multi-faceted functions of offering academic programmes at post graduate level encompassing various dimensions of youth development, engaging in seminal research in the vital areas of youth development and coordinating training programmes for state agencies and the officials of youth organisation, besides the extension and outreach initiatives across the country.

The institute functions as a think-tank of the ministry and premier organization of youth-related activities in the country. As the apex institute at the national level, it works in close cooperation with the NSS, NYKS and other youth organizations in the implementation of training programmes. The institute is a nodal agency for training youth as a facilitator of youth development activities in rural, urban as well as tribal areas.

The RGNIYD serves as a youth observatory and depository in the country thereby embarking on youth surveillance on youth-related issues. It has a wide network with various organizations working for the welfare and development of young people and serves as a mentor.

Vision

As the apex national agency for youth development, the institute strives to develop into a globally recognised and acclaimed centre of academic excellence in the field of youth development, fully responsive to the national agenda for inclusive growth, and the needs and aspirations of young people of the country to realise their potentials to create a just society.

Mission

The institute seeks to realise its vision by:

- providing substantive inputs in the formulation of youth-related policies and in developing innovative programme initiatives that respond effectively to the needs and concerns of the young people of the country;
- developing professional capacity of all youth development agencies in the country - state-sponsored or voluntary organisations - through training and specialised services, such as: consultancies, and providing expertise and training materials for in-house training programmes;
- setting up a world-class and modern resource centre that will provide library and other related services and facilities to those involved in youth-related activities - youth organisations, educational and training institutions, researchers, scholars, and young people; and
- generating authentic and comprehensive primary and secondary data on all issues and matters that impact the life of the young people in the country through a systematic and extensive programme of action research and study.

The institute works to enhance international co-operation on all issues related to youth development by:

- establishing productive and enduring relationship with international organisations engaged in youth-related activities; and with national youth development bodies of other countries, especially in the asian region;
- organising joint programmes and projects that benefit young people across the globe;
- working to build consensus on youth-related issues;
- offering training, consistent with international standards and curriculum, to participants from other countries in youth development areas;
- establishing and nurturing a national network of youth development agencies and promoting co-operation and collaboration among them;
- providing a forum to young people of the country and other involved organisations and individuals for dialogue, consultation, and exchange of views on matters and issues impacting the life of the young people in the country; and
- developing necessary expertise and proficiency of the professional personnel of the Institute to make them active partners in establishing it as the centre of excellence in youth development.

The objectives of RGNIYD is to:

- evolve as an institute of advanced study in the field of youth development;
- undertake action and applied research;
- empower youth to participate in inclusive development and nation building;
- provide higher education in the field of youth development; and
- carry out policy research, evaluation and impact analysis of youth programmes.

The mandate of RGNIYD is to:

- function as a resource agency and think – tank for youth programs, policies and implementation strategies;
- develop multi-faceted – programmes for youth keeping in view of the social harmony and national unity as the ultimate objective;
- grow and develop as a facilitator and nodal agency for youth training, youth work, and youth development in the country for rural, urban as well as tribal youth;
- function as an Institute of advanced study in the field of youth and to develop such professional excellence as may be required for the purpose;
- develop its programmes aimed at inculcating a sense of national pride, awareness of national goals and internalization of national values among the youth workers;
- develop new ideas and innovative programme for motivating and creating a committed cadre of youth workers and functionaries;
- promote and conduct action and user based applied research and evaluation studies in youth development and through this provide necessary thrust to youth programmes on systematic and scientific lines;
- function as centre for information publication and documentation pertaining to youth development;
- provide institutional training for the personnel working in the field of youth;

- provide appropriate youth extension projects and services and this can function as laboratory on youth work; and
- link its programmes and functions to the promotion of National Youth Policy.

Academic Programmes

The institute offers job-oriented P.G. Programmes in Youth Work catering to the contemporary needs of the country's youth.

Distinctiveness of the Academic Programmes are given below:

- Choice-Based Credit System;
- Path-setting Programme Design;
- Innovative Teaching Methodologies;
- Career-focused Training;
- State-of-the-art Learning Environment;
- Internship at Reputed Organisations;
- Employment Enhancement Cell;
- Guidance and Counselling Centre;
- Overseas Participation;
- Sponsorship, Scholarships and Research Fellowships; and
- Insightful Real -world Exposure.

Courses Offered

i) M. A. Career Counselling

The M.A. Programme in career counselling is designed to train students by giving them a theoretical and practical base in the subject. Career counselling is the process of helping the individuals to select a course of study that may help them to get into job or make them employable. This course aims at preparing the students to become practitioners in the sphere of career counselling who can guide the students in choosing successful career path and enable them to be the successful managers of career path.

The course works containing theoretical perspectives on career development and counselling skills and techniques will enable the students to assess the employability of individuals based on their skills and abilities. The course will be cutting edge in focusing each of the specialized areas in career counselling and truly global with its inbuilt theory- practice nexus. Supervision is an inbuilt component in the fieldwork, allowing students to benefit from feedback provided by trained professionals. The course content equips the students with skills in career assessment and preparing career profiles through assistive technology in career counselling besides enhancing skills for conducting user-based research. The specializations offered will enhance the employment opportunities in various sectors viz., academic, corporate, government, health and non-profit organizations. There is every scope for entrepreneurial ventures as professional career counsellors in either urban or rural environments.

ii) M.Sc. Counselling Psychology

Objectives

- To provide a comprehensive theoretical knowledge and to develop counselling skills;
- To equip the students with diagnostic methods and psychological assessments specific to each specialized area of counselling;
- To provide hands on training on various therapeutic techniques in counselling to hone the research skills for undertaking scientific studies; and
- To develop values and ethics appropriate to the profession of counselling.

The M.Sc. programme in counselling psychology has strong roots in theory and contemporary practice commensurate to the profession. The programme offers courses in psychological assessments, psychotherapy, work place counselling, marriage and family counselling, school counselling etc. The programme will provide professional help to individuals to enhance their personal and interpersonal functioning across the lifespan with a focus on emotional, social, vocational, educational, health, developmental and organizational issues. It enables students to diagnose the problems of the clients scientifically and employ the therapeutic techniques and counselling skills during the counselling process.

This cutting edge programme has an inbuilt theory-practice nexus. The students are provided with opportunities for field practicum, internships, casework, institutional visits and supervised skill training. In addition they are provided with opportunities to improve their professional competencies through skill labs, workshops, seminars, mentoring, remedial programmes and personal counselling services. The students could secure lucrative employment openings in educational institutions, corporates/industries, hospitals, adolescent and adult rehabilitation centres, NGOs, family and child care centres, legal sectors besides embarking on private practice, and as consultants to various organizations besides careers in teaching and research.

iii) M. A. Development Practice

Even after 60 years of independence, poverty alleviation is a challenge and to be addressed through proper planning and development practice. The scale and need of priorities to break the poverty trap of bottom millions in India has never before been so crucial to the development agenda of our nation as today. Development, as broadly understood, refers to a range of perspectives, predominantly premised on dominant discourse of western modernity and plurality of approaches. Moreover, the state-led-development model has not yielded desired results and India continues to face the development challenges. At this juncture, it becomes imperative to articulate development thinking and development action with a fresh outlook taking into consideration of ground realities in the Indian context.

In view of the present scenario and in recognition of the need for the quality professionals in the development sector, RGNIYD has launched M.A Development Practice. The course is designed to break the new ground, drawing extensively from the wide range of theoretical perspective, issues and practices with alternative possibility. The overarching framework of the

programme encompasses the canvass of key approaches, methodologies and methods. The pedagogic methods in the class room learning are entwined with the field immersion that provides immense opportunity for field tested learning. On the completion of the course, the students will be imbued with substantive knowledge in development perspectives, issues and methodologies. This programme, with its value added thematic workshops and specialized training will enhance the employability of the students as professionals in the development sector in diverse settings.

iv) M.A. Development Policy and Practice

M.A. Development Policy and Practice is launched in recognition of the need for the quality professionals in the development sector. The course is designed to break the new ground, drawing extensively from the wide range of theoretical perspective, issues and practices with alternative possibility. The overarching framework of the programme encompasses the canvass of key approaches, methodologies and methods. The pedagogic methods in the class room learning are entwined with the field immersion that provides immense opportunity for field tested learning. On the completion of the course, the students will be imbued with substantive knowledge in development perspectives, issues and methodologies. This programme, with its value added thematic workshops and specialized training will enhance the employability of the students as professionals in the development sector in diverse settings.

Programme Objectives:

- The course aims to equip the students with requisite skills to work with State agencies, INGOs & NGOs and Multilateral & Bilateral organisations engaged in development work.
- The programme will focus on developing analytical skills and critical engagement with contemporary debates in theory, policy and programmes.
- On the completion of the course, the students will be able to link micro level issues with macro level policies and programmes.
- The students will be imbued with essential attributes and development emotion such as thinking, feeling, responding, commitment etc. that are imperative to work with underserved.

Programme Highlights:

- The course is designed to break the new ground, drawing extensively from the wide range of theoretical perspectives, development issues and development experiences;
- The overarching framework of the programme encompasses the canvass of key approaches, development models, practices and alternative development; and
- The programme has a judicious blend of: a) Theory-based courses b) Policies and Practice-based courses and c) Skill-based courses.

v) M. A. Gender Studies

Gender inequality has been a matter of major concern in India and it remains to be addressed in a more holistic way with professionally trained practitioners. In fulfilling the professional requirements of gender specialists in the development sector, the institute offers Master's Degree programme in gender studies with multi centric approach and diverse specialisations. The course is judiciously balanced with theoretical foundations drawn from feminist scholarship, conceptual framework of gender and development and practice oriented approach. Pedagogy of the course is inter-aligned with class-room lectures and appropriate innovative teaching methods.

The students of Gender Studies shall embark on an intellectual odyssey, a journey of two years, during which they will be ingrained with theoretical perspectives and conceptual issues. They will also be imbibed with requisite analytical and application skills for programme / project management in development sector with particular reference to gender development. The inbuilt training component in the curriculum and value added thematic workshops conducted by the experts will enable the learners to become trainers in gender sensitisation and specialists in gender planning and gender mainstreaming.

This programme endeavours to produce gender specialists catering to the professional requirements of multilateral / bilateral organisations, state agencies, INGO's and NGOs implementing the women development programmes, besides academic and research institutions.

vi) M. A. Life Skills Education

Life skills education is a structured programme which initiates participatory learning that aims to enhance positive and adaptive behaviour by facilitating individuals to develop and practise psycho-social skills and function effectively in social environment. The course is essential in terms of minimising risk, maximising preventive factors and optimising protective aspects of an individual.

Life skills education is an essential component of promoting healthy and socially accepted individuals. Life skills based education is essential to enable an individual to cope with difficulties in day-to-day life by learning to make informed decisions, solving problems, thinking creatively and critically, building healthy relationships through effective communication and further deal with risk situations. The specialization is well designed to introduce the student to the concept of life skills, skills required to handle psycho-socio problems of youth and adolescent care and counselling.

This course lays emphasis on skills related to training for individual and group empowerment. Also, the course has distinctive teaching methodology and in-built training component. It equips learners to become practitioners in life skills training in various settings and function as youth professionals. The course will facilitate students to guide youth on issues related to family roles and relationships, be sensitive to the issues of sexuality and be able to evolve and

implement effective intervention programmes. The students of life skills education are given employment opportunities in corporate/HR set ups, school contexts, NGOs, health centres, and youth organisations like NYKS, NSS as well as self-employment.

vii) M. A. Local Governance

This programme is structured with multi-dimensional and inter-sectoral knowledge-base for strengthening local government institutions and development organisations. The curriculum enables the students to understand and analyse the dynamics of decentralized governance and the practical exposure equips them with skills in different cross-cutting areas. It is expected to enhance their potentials and capabilities to be the change agents for realising decentralisation in letter and spirit, leading to inculcation of leadership potentials and develop social capital among them, aiming at good governance.

The curriculum is dynamic in tune with the pressing needs and demands of local governance, which includes E-Governance, Common property resource management, public policy, sustainable cities, disaster and risk management, and evaluation practices. It enables the students to apply the principles of 'Horizontal Learning' to identify, share and adapt the good practices, aiming at 'good governance at the grassroots'. It is designed to evolve appropriate approaches, strategies and practices towards 'mainstreaming youth in local governance'. The curriculum involves both theory and practice of representation and empowerment at grass root levels for the unity and diversity of India.

viii) M. A. Local Governance and Development

This programme structures multi-dimensional and inter-sectoral knowledge-base for strengthening local government institutions and development organisations. The curriculum enables the youth to analyse the dynamics of decentralized governance and to equip them with the requisite skills towards realising local economic development and social justice. It is expected to enhance their leadership potentials as change agents. The new trends in the field like E-Governance, Common property resource management, public policy, sustainable cities, disaster & risk management, evaluation of programmes & projects, etc. are also incorporated in the programme. It is designed to evolve appropriate approaches and strategies in decentralised governance and development. It empowers the learner to apply the principles of 'Horizontal Learning' to identify, share and adapt the best practices, to achieve 'good governance at the grassroots'. Thematic workshops, learning journey, internship, field-based studies, social laboratory, experiential learning, etc. add value to the programme and enhance the employability of the learners in diverse work settings.

The objectives of the programme is to:

- mould the learner as responsible citizens with social relevance, by providing relevant inputs for knowledge, attitude and skills to enable them to contribute for empowerment of Local Government Institutions, development organisations and civil society;
- equip the learner to play an active and responsible leadership role in the functioning of local government institutions;

- develop capacity among the youth in the planning, implementation and monitoring of various development and welfare programmes;
- enable the youth to effectively participate in disaster management and sustainable development;
- suggest policy initiatives in various cross-cutting areas of governance and development.
- continuously strive for realising ‘Good Governance at the Grassroots’; and
- empower the learner to actively participate in governance and development as ‘Subjects’ rather than as ‘Objects’, i.e., to take part in the process as ‘informed citizens’ rather than as ‘beneficiaries’.

ix) M. A. Social Innovations and Entrepreneurship

M.A in Social innovations and entrepreneurship is a two-year Masters’ programme designed for the students who possess entrepreneurial spirit and aspire for social change. It is a distinctive and innovative programme structured to prepare the students personally and professionally for meaningful social engagement by reflecting on the issues of unemployment and by setting new patterns and possibilities for employment generation through social innovations and entrepreneurship. The course comprises of theoretical and experiential learnings through class room teaching, innovative assignments, case analysis, internship, skill labs, concurrent field work and interaction with successful social entrepreneurs. Students will also be given training for honing their entrepreneurial traits, skills and competencies that are pre-requisite for successful social entrepreneurs to create social values and meet social needs. The incubation centre initiated by RGNIDYD in association with Bharathiya Yuva Sakthi Trust (BYST), Chennai, will provide handholding support for initiating business.

On completion of the course the students will be able to:

- understand the pivotal role of social innovations and entrepreneurial ventures as means and ways to fight against global poverty starting at local level;
- formulate a business proposition and design products which have market potential and submit at the end of the course individually as a project, that they will establish in their place of residence; and
- initiate start up business by availing necessary business support services viz., counselling, training, financial linkage with banks, mentoring and any other guidance from incubation centre initiated by RGNIDYD in association with BYST to meet the social needs and change.

x) M. A. Youth Empowerment

M.A. Youth empowerment is a unique programme launched for the first time in India to provide a solid grounding in youth work which will equip the students with analytical and practical skills for critical engagement in youth related issues and youth

development. The course is designed with the insights drawn from the range of disciplines focussing on youth development and role of youth in development. It encompasses the theoretical perspectives and conceptual issues, besides specialised courses on conflict resolution and peace building, community work, entrepreneurship development, migration and development etc.

This programme offers both theoretical and practical aspects of youth work in different contexts. Students who successfully complete this course are expected to understand the concept of youth development in different contexts and apply the knowledge in professional youth work, engage in a critical way in establishing linkages with youth development and approach development problems with a youth development perspective. This programme will further equip the students to work in diverse work environment in various institutions/organisations including Government, NGOs and INGOs.

Undergraduate Programmes

- **B.Voc. Apparel Manufacturing & Entrepreneurship; and**
- **B.Voc. Fashion Design & Retail**

The Indian textile and apparel industry has been growing significantly over last many years and contributing to significantly to India's GDP and serves as the second largest employment providing sector next to agriculture. In the current scenario, the apparel & textile sector play a key role in country's growth and economic development. The categories of jobs available in this sector are based on creativity, technology and management. The workforce required for apparel sector requires key competencies/capabilities which facilitate not only innovative responses to market pressures, but also flexible adaptation to unstable and rapidly changing markets. With this backdrop the RGNIYD has already launched the under graduate programme – B.Voc. in Apparel Manufacturing and Entrepreneurship and Fashion Designing a tripartite programme between RGNIYD, Apparel Training and Design Centre (ATDC) and Institute of Apparel Management (IAM) from the academic year 2015-16.

The objectives of the programme are to:

- provide vocational education, hands on training, enhance their employability skills and knowledge for performing various tasks and “employability roles” within the industry and to be highly valued by employers overseas; and
- make the learners as adaptive skilled workforce in accordance with technological advancement for creating future professionals.

Research Programmes

The RGNIYD offers interdisciplinary doctoral programmes on youth studies vis-à-vis Youth Empowerment, Career Counselling, Gender Studies, Local Governance, Development Practice and Life Skills Education.

Employment Enhancement Cell

The Employment Enhancement Cell functions for:

- capacity building and placement promotion activities for RGNIYD students;
- networking with government/development organisations/NGO organizations to promote employment enhancement activities across the country;
- dissemination of career related information;
- career counselling for school and college students and for unemployed youth;
- entrepreneurship promotion by conducting awareness camps;
- organizing employability skill development programmes based on the local needs; and
- facilitating the placement of students.

Campus Resources

RGNIYD is located on a lush green sprawling campus of 42 acres at Sriperumbudur in Tamil Nadu.

The institute is equipped with infrastructure facilities that match international standards which include well-equipped air-conditioned conference hall, campus enabled Wi-Fi, classrooms, seminar hall and 500-member capacity auditorium with latest audio – visual equipment to provide the necessary support to organise effective training programmes.

In keeping with its stature as a resource centre, the in RGNIYD has a well-organised and rich library with a large collection of books, journals and CD ROMs, which are computerised for expeditious retrieval. The computer lab has the latest hardware, software, LAN, Internet and other IT related facilities which enhance IT skills of the participants.

The institute has good boarding and lodging facilities in its well-contained hostel and guest houses. The campus also houses the residential quarters for the faculty and staff of the Institute. This encourages off-classroom interaction between the faculty and the training participants in an informal setting in the lush green ambience of the Institute.

Facilities for yoga and indoor and outdoor games are also available to take care of the participants' health and recreational needs. A well-maintained garden of special plants and an excellent landscaping of the institute provide pleasure to all visitors.

Ilanthalir Community Radio

Ilanthalir Community Radio -'*For the adolescents, by the adolescents*'. Ilanthalir means 'tender leaf' RGNIYD has established its Community Radio Station inside its campus with a frequency of 107.2 MHz the target group includes: adolescents of school going and out of school between the age group 10 to 19 years, youth between 16 to 29 years and community involving self-help groups, gram panchayats in and around Sriperumbudur, in some parts of thiruvallur district.

Our main objective is to widen its bond with the community; bring out talents of the adolescents in rural areas by strengthening its programming. We are targeting 10 to 19 years because adolescence is a transitional stage of physical and mental human development that occurs between childhood and adulthood which involves biological, social, and psychological changes, though the biological or physiological ones are the easiest to measure objectively. Programmes are broadcasted daily from 10 am to 6.00 p.m.

Computer Centre

As training / capacity building being one of the major mandates of RGNIYD, we give thrust to the utilization of state of the art technologies in the implementation of the same. In this direction we have established an air conditioned computer lab having 32 clients and 5 servers with latest configuration. This infrastructure is being used in the training of the youth and youth functionaries on various aspects of information technology such as accounting, statistical packages and E-Learning.

Central Library

The central library holds hybrid collection of printed as well as electronic resources. It has an extensive collection of books (27,000), 70 print journals, database, E-Journals (including archive of full text articles dating back to 15 to 20 years) 1000 audio visual resources, dissertation and back volumes of Periodicals and all the resources can be openly accessed with in the campus and it has wide range of access.

The central library has four storeyed building with centralized air conditioned and fully Wi-Fi enabled in library and we are using most advanced RFID technology in our library (self-check in, check out, renew, book drop box), user friendly library management software and well protected CCTV surveillance of all important locations of the library.

It also offers reference services, research support, circulation services, databases training support, user guidance services, photocopy services, bibliographic services, online catalogue services, selected dissemination services through its in-house and current awareness service by providing new arrivals of books, TOC service. Though many of the services are IT driven, the central library has well trained staff to support users for any kind of queries.

Working hours : 9.00 am to 7.00 pm (Monday to Friday)
9.00 am to 5 pm (Saturday) (except Institute Holidays)

Circulation of books : 9.30 am to 5.30 pm (Monday to Friday)

Clubs

RGNIYD has nature / social service/ art and culture-STEPS / sports / health/ earn while learn club/literary clubs functioning mainly for leisure time creativity of students.

Students Union

RGNIYD brings all its students under one students union. There will be 2 representatives from each class, one male and one female, who are directly elected by the students of the class. The students union executive committee consists of: Chairperson, Vice-chairperson, General secretary, Joint secretary, and Treasurer. Among the remaining 15 members of the Students' Union nominated for co-ordinating the activities of various clubs like Nature, Sports, Social Service, Literary and Art & culture.

Alumni

The Alumni Association of RGNIYD, known as RGNIYDAA, has started functioning since the exit of its first batch of students. The alumni meetings are ordinarily held once in a year during the month of august.

Hostel

The institute has good boarding and lodging facilities in its well-contained hostel and guest houses. At RGNIYD, separate hostels are available for boys and girls with excellent facilities.

Sports

Indoor (carom/chess / table tennis), outdoor games (football / basketball/ cricket / volley ball/ badminton) and a state-of-the art gymnasium are available in the campus.

Admission Procedure

Duration of the Academic Programme

- The duration of P.G. Programme will be of four Semesters (2 years).
- The medium of instruction will be English.

Eligibility Criteria

Candidates having Bachelor's Degree in any discipline from a recognized university with a minimum of 45% marks are eligible to apply for the Programme.

Age

There will be no age restriction for admission to these academic programmes.

Mode of Selection

Selection of candidates will be based on overall percentage of marks obtained in the qualifying degree examination.

Rules of Reservation

Reservation of seats as per the Government of India norms.

Number of Seats

For regular programme, number of seats will be limited to 25 per PG programme.

Enrolment Number

An enrolment number will be allotted to every student admitted at RGNIYD. They shall quote their enrolment number in all their correspondence with the institute.

Documents to be submitted at the time of admission are

1. S.S.L.C / S.S.C / H.S.C Mark Sheets;
2. Consolidated Mark Sheet / Mark Sheets of the Degree;
3. Degree Certificate / Provisional Degree Certificate / Course Completion Certificate;
4. Transfer Certificates issued by the Institution last studied;
5. Conduct Certificates issued by the Institution last studied;
6. Community and Nativity Certificate issued by the Competent Authorities;
7. Eligibility Certificate for courses other than the regular bachelor's degree / technical programmes;
8. Disability certificate indicating the percentage of disability issued by a competent authority (If applicable);
9. Migration Certificate from the University;
10. Medical certificate in case of chronic medical ailments;
11. Parent's / Guardian's Annual Income Certificate issued by the competent authority;
12. Certificate pertaining to any other additional Academic / Technical Qualification(s);
13. Experience Certificates in respect of NSS/ NYKS/ NCC/ Scouts and Guides, if any;
14. Achievements viz., Youth Awards and Sports at District/ State/ National level; and
15. Three recent passport size photographs.

Fee Structure for 2014-2016 Batch

Sl. No.	Details	I Semester Rs.	II/III/IV Semesters Rs.
1.	Education Fee		
a.	Tuition Fee	3,000.00	3,000.00
b.	Admission Fee	200.00	-
c.	Registration Fee	500.00	-
d.	Computer Lab Fee	1,000.00	1,000.00
e.	NSS Fee	500.00	-
f.	Sports Fee	500.00	-
g.	Students Union Fund	500.00	-
h.	Alumni Association Fund	100.00	-
i.	Caution Deposit - Library	1,000.00 (Refundable)	-
j.	Library Fee	500.00	-
Total		7,800.00	
2.	Hostel Fee		
a.	Hostel Admission Fee	100.00	-
b.	Caution Deposit - Hostel	1,000.00 (Refundable)	-
c.	Advance for Mess Charges	5,000.00	-
Total		6,100.00	4,000.00
Total fee to be paid at the time of admission		13,900.00	--

Hostel Charges:

Hostel and mess fee to be paid on or before 5th of every succeeding month without fine

1. Room Rent per Month Rs. 300.00.
2. Mess Charges - Dividing System.

Examination Fees:

1. Examination Fees of Rs.735/- per semester is to be paid at the end of each semester.
2. Cost of application if downloaded online Rs.100/- to be paid as application fee.

Fee Structure for 2015-2017 Batch

Sl. No.	Details	Semester I Rs.	Semester II/III/IV Rs.
1.	Education Fee		
a.	Tuition Fee	3,000.00	3,000.00
b.	Admission Fee	200.00	-
c.	Registration Fee	500.00	-
d.	Computer Lab Fee	1,000.00	1,000.00
e.	NSS Fee	500.00	-
f.	Sports Fee	500.00	-
g.	Students Union Fund	500.00	-
h.	Alumni Association Fund	100.00	-
i.	Caution Deposit	3,000.00 (Refundable)	-
j.	Caution Deposit - Library	1,000.00 (Refundable)	-
k.	Library Fee	500.00	-
Total		10,800.00	
2.	Hostel Fee		
a.	Hostel Admission Fee	100.00	-
b.	Caution Deposit- Hostel	1,000.00 (Refundable)	-
c.	Advance for Mess Charges	5,000.00	-
Total		6,100.00	4,000.00

Hostel Charges:

To be paid on or before every 05th of succeeding month without fine.

- a. Room Rent : Rs. 1800.00 per semester.
- b. Mess Charges : Dividing system will be followed.

Group Medical Insurance : Rs. 100.00 per annum.

Mode of Remittance:

Fees can be remitted in the following ways:

- a. By challan at the cash counter of the Canara Bank, Sriperumbudur Branch, Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur; and
- b. Crossed demand draft, drawn from any of the nationalised banks in favour of 'The Director, Rajiv Gandhi National Institute of Youth Development', Sriperumbudur – 602 105 (Payable at Sriperumbudur, Tamil Nadu)

Note: Fees once remitted shall not be refunded under any circumstances.

Last Date for Payment of Fee:

- Fees/other dues payable by the students should be remitted in the bank latest by 10th of succeeding month.
- The last date for remittance of fee and other dues in the bank is 15th of every month with a penalty @ of Rs. 25/- per day.
- The students will not be permitted to attend the classes if they default to pay the fees and other dues.
- The students will have to make full payment of their Mess Fee by 5th of every month.

RGNIYD Sponsorship / Scholarship

RGNIYD awards various scholarships to students:

NYK Sponsorship – NYK volunteer with meritorious service for a minimum period of two years and recommended by the Director General of NYK, New Delhi shall be awarded a scholarship to meet their tuition fees and hostel fees. Thirty NYK volunteers will be sponsored for the year 2015- 16.

NSS Scholarships - NSS volunteers who participated in the NSS activities for 240 hours in two years and attended NSS special camp for 7 days shall be awarded scholarship amount of Rs. 1000/- per month. Thirty five NSS volunteers will be awarded scholarship for the year 2015-16.

Merit Scholarship – The students who secure first and second rank in each of the M.A.Degree programme shall be awarded Rs.6, 000/- per semester.

Curriculum Regulations

Teaching Methodology

RGNIYD is keen and concerned with innovative and creative teaching/learning methods, so as to develop creative thinking, and for providing a conducive learning environment.

The students/learners would experience the ‘Joy of Learning’. There will be enough opportunity for interaction with various stakeholders of academic learning, emphasizing field exposure, adopting inter-sectorial, inter-disciplinary approaches to understand multi-faceted issues of youth in real life situations. Accordingly, RGNIYD adopts different strategies to focus on non-traditional, innovative, participatory and interactive modes of delivery which makes teaching ‘learner-centred’. The campus is vibrant with exposure to National and International expertise and scholarship, preparing the learner to move towards global peace and harmony, acquiring required skills and human values.

The following methods/techniques/materials, given alphabetical order will be appropriately applied in teaching/learning processes according to contents/objectives of teaching/learning:

Audio-visual aids	Film critique	Review of books
Brainstorming	Group discussions	Role plays
Buzz group sessions	Group work strategies	Seminar
Case studies	Individual assignments	Special Lecture
Debates	Internship	Workshop

Evaluation Process

Each student registered for a PG programme must secure a minimum of 80 % attendance during each semester. However, on a specific request by the student to the Director through the Faculty Head along with necessary supporting documents like medical certificate, etc., a condonation of attendance up to minimum of 70 % may be allowed. In no case, a student with less than 70 % of attendance is permitted to appear in the End Semester exams.

Special relaxation in attendance will be given to the outstanding sportspersons for attending training camps, tournaments and sports festivals. The individuals/teams concerned must make a specific request to the Director through the Faculty Head with necessary supporting documents. During the period including the journey, they will be indicated as 'duty leave' and will be considered as 'Present'.

For making presentations in seminars/conferences/workshops within the institute and outside, and for attending the training programmes/ exchange programmes and other programmes when nominated by the institute, the student concerned must make a specific request to the Faculty Head with necessary supporting documents. During the period including the journey, s/he will be indicated as 'Duty leave' and will be considered as 'Present'. The candidate who has been granted duty leave in such circumstances will be allowed to appear in the examination during the next semester.

Evaluation pattern

1. The evaluation pattern for the Post-Graduate programmes consists of two principal components:
 - Internal Assessment : 40 marks
 - Semester Examination : 60 marks
2. A student will be allowed to appear in the semester examination, only after he/she has successfully completed all the components of internal assessment.
3. For appearing in the semester examination, a student has to submit the examination form before the due date.

4. If a student misses any semester examination of a course for any reason, he/she may appear for any one of them or all the papers in the odd/even semester examinations, as decided by the Institute. This facility will be available until a student secures the minimum pass grade in the courses but up to a maximum period of four semesters since the date of registration of the course is valid for four semesters. Beyond this period, he/she may continue for another four semesters by seeking Re-admission by paying the requisite fee again. In that case, the score of internal assessment marks and Semester examination will be retained and the student will be required to complete the left out requirements of such re-admitted courses.
5. For successful completion of a course, student will have to score a passing minimum of 50 % marks in aggregate, which includes both internal assessment and semester examination. However, the student should score passing minimum of 45% marks in the semester examination for the successful completion of the course.

Internal Assessment

1. Internal assessment system being followed as part of the evaluation of PG programmes can be restructured towards bringing more academic autonomy to the Schools, offering space for creativity to the faculty members and thrust on application of knowledge acquired and development of appropriate skills to the students.
2. While keeping the total for internal assessment as 40 marks in each course, the flexibility for incorporating the following components is to be left with the concerned School.
 - Assignment
 - Seminar
 - Analytical ability test
 - Guided field work
 - Survey
 - Case Study
 - Quiz
 - Career mela
 - Training session
 - Documentary preparation
 - Any other innovative and creative method
3. Each school will decide the components of internal assessment applicable for each course and the concerned faculty/school is to keep the relevant records for academic auditing. A copy of the question paper/other records used for internal assessment shall be sent to the O/o COE for records. At the end of the semester, the internal marks scored by different students are to be intimated to the CoE by the respective Schools/departments.

Assignment

1. For each course, three assignments can be given to the students by the concerned faculty and the best two out of them can be considered for internal evaluation. Each assignment carries a maximum of five marks, making a total of 10 marks. While giving assignments, the specific time line for its submission of the same is also to be intimated by the faculty. The topic, outline, date of submission, etc. can be intimated through a notice by the faculty

member and a copy of the same is to be retained in the file by him/her. The uniform format for assignments including word limit can be decided by the School and informed to the students accordingly

2. Assignment will be evaluated keeping in view the following aspects:

- clarity of thought and expression
- neatness
- logical sequencing
- originality of ideas
- details of the contents and
- punctuality in submission

Seminar

1. Seminar will be evaluated by the concerned faculty with the maximum of 10 marks.
2. Each student will be given 10 Minutes for Presentation and 5 Minutes for Discussion (Total 15 Minutes).
3. Seminar will be assessed by the concerned faculty, in view of the relevance of the topic, style of presentation, contents of presentation, answering questions/ clarifications/discussions and the time management.

Analytical Ability Test

1. For each course, two tests can be conducted during the Semester and the best out of two can be considered for internal evaluation.
2. Analytical ability Test will be conducted for the maximum of 10 (ten) marks and will be of 30 (thirty) minutes duration, with the word limit around 200 words.

Other components for Internal Assessment

If any faculty would like to incorporate one or more components as indicated above, s/he may formulate the details of the same with objective criteria for evaluation of each component and the same can be decided by the school/department. The details of such internal assessment components are to be maintained by the concerned faculty/school for the purpose of academic auditing.

Internship and Practicum

1. Internship and practicum programme are important components of the curriculum for the PG students. It provides 'experiential learning' to the student on real-time working environment in an organisation. It is aimed at providing practical exposure and hands-on experience to the students and is expected to contribute to their competency building. The student will be placed to work in an organisation (Academic Institution/ Research Institute/ Training Institution/Youth Organisations/ Local Government Institutions/Development Organisations/ Non-Government Organisations) for a period of four weeks. Internship will be taken up after the second semester examinations and before the commencement of third semester. The list of organisations for each programme is to be submitted to the Director/Faculty for approval.

2. As part of the internship, the student is expected to submit a report and make a presentation. The report is expected to document the learnings, observations, reflections and suggestions by the student based on the experiential learning. The report and presentation will be evaluated by a team of faculty members from each programme. Internship accounts for a total of **50 marks** and **two credits**.
3. The practicum is designed to provide the students with hands on exposure and competency in line with the expected outcomes of the programme. It can be visualised as experiential learning that enable the students to integrate what they learn in the classroom with professional practice. As part of the practicum, the detailed list of activities expected to be undergone/performed by the students is to be formulated by the concerned faculty in the respective semester. By going through the practicum, the student will be better able to adapt and apply specific skills in line with the objectives of the programme. Based on their experiential learning, the students are expected to prepare a field report on the practicum that will be evaluated by internal and external examiners. The student may be put through a viva voce as well subsequent to the presentation of the field report by a team of examiners.

Semester Examination

Semester Examination for each programme will be conducted at the end of each semester.

Question Paper pattern – End Semester Examination

The format of question paper for End Semester Examination is given below.

End Semester Examination – Format of Question Paper

Max. Duration: 3 hours

Max. Marks: 60 marks

Part A: Paragraph

Answer all the questions, each in **300 words**

(5 x 6 marks = 30 marks)

1. (a) OR (b).....
2. (a) OR (b).....
3. (a) OR (b).....
4. (a) OR (b).....
5. (a) OR (b).....

Part B: Essay
Answer any **three** questions, each in about **1000 words**

(3 x 10 marks = 30 marks)

6.
7.
8.
9.
10.

Note: Each question in Part 'A' must include two questions from each unit.

Dissertation

1. Dissertation is an essential component of the curriculum for the PG students. Every student is expected to carry out a research work on any topic/ area/ programme linked with the courses they have studied. It is advisable for the student to identify a topic based on the learnings from the internship. Identifying the topic, review of related studies, preparation of design, construction of tools, etc. are carried out during the third semester, under the constant guidance of a faculty. Each student has to make presentations about the project work in specific sessions in which students and faculty members of all schools will participate. The suggestions and comments of the discussions will enable the student to sharpen his/her objectives, methodology and research design.
2. Collection of data from the field, analysis of the data and report preparation is taken up in the fourth semester. Constant guidance and support by the guide and periodical review and presentation before the students and faculty members is expected to enhance the content and quality of the report, in addition to enhancing the confidence and skills of the student.
3. Towards the end of the fourth semester, the student is expected to submit the dissertation to the O/O CoE along with the certificate from the guide and counter-signed by the Faculty Head of the programme.
4. Dissertation accounts for **100 marks** and **six credits** which includes evaluation of the report (70 marks) and viva voce (30 marks). Evaluation of the report will be carried out by two examiners (Internal/External) and viva voce will be carried out by three examiners (two internal and one external) and the average of marks awarded by the examiners will be considered for the final calculations. The dissertation will be evaluated considering methodology, analysis, interpretations, applicability of the outcomes and documentation.
5. Viva voce will be carried out by three examiners (two internal and one external) and the average of marks awarded by the examiners will be considered for the final calculations. During the viva voce, at least five questions are to be put up to the candidate by the examiners. After the declaration of results, the summary/complete dissertation work is to be uploaded in the RGNIYD website.

Re-totalling and Improvement of marks:

Re-totalling of marks

The students, who are not satisfied with the marks/grade awarded to them in the semester examination, may apply for re-totalling of marks within **fifteen days** from the date of declaration of results. The request for re-totalling of marks is to be made in the prescribed application form and by paying the prescribed fee per course. Fee details are given separately.

Improvement of Marks:

The students of P.G. programmes, who wish to improve their marks, may do so by appearing in the subsequent semester examination. Students may apply in the prescribed application form along with prescribed examination fee per course. The improvement is permissible in the semester examination only and not applicable for internal assessment.

Re-admission

Students who have discontinued their studies and who have not taken their Transfer Certificate (TC) will be eligible for readmission in the respective year/semester provided the total period of break in studies does not exceed two academic years and subject to the recommendation of the admission committee and remittance of requisite fee.

Fees to be charged from the PG Students

Examination fee (per course)	: Rs. 100
Dissertation fee	: Rs. 500
Condonation of 10 % attendance	: Rs. 1000
Statement of marks (for each Sem.)	: Rs. 100
Re-admission fee	: Rs. 2000
Duplicate copy of Statement of marks per Semester	: Rs. 200 + search fees
Upto 2 year	: Rs. 200
More than 2 years upto 4 years	: Rs. 200 + Rs. 50 for each year per statement
More than 4 years upto 6 years	: Rs. 200 + Rs. 75 for each year per statement
More than 6 years upto 10 years	: Rs. 200 + Rs. 100 for each year per statement
Provisional Certificate	: Rs. 200
Degree Certificate	: Rs. 500
Duplicate copy of Degree Certificate	: Rs. 750 + search fees
Upto 2 years	: Rs. 750
More than 2 years upto 4 years	: Rs. 750 + Rs. 250 for each year
More than 4 years upto 6 years	: Rs. 750 + Rs. 300 for each year
More than 6 years upto 10 years	: Rs. 750 + Rs. 350 for each year
Rank Certificate	: Rs. 300

(Note: Rank certificate will be issued to the First, Second and Third in the order of merit only when the batch consists of 30 students)

Equivalency Certificate	: Rs. 1000
Verification of genuineness Certificate	: Rs. 1000
Name change in the Institute records	: Rs. 1000
Academic Transcript	: Rs. 500 for first copy; Rs. 50 each for addl. Copy

General Rules and Regulations

Non-discrimination Policy

RGNIID does not discriminate on the basis of race, religion, caste or creed, area/place of residence, sex, age or disability. The Institute is committed to the fundamental principle of equal opportunity and equal treatment for every prospective student. It is the policy of the institute not to discriminate on the basis of race, religion, caste or creed, ethnic origin, age, disability or gender in the administration of its educational policies, admissions policies, scholarship programmes or other institute-related programmes.

Policy on Sexual Harassment

Constitution of India ordains sexual harassment as a human rights violation, and an infringement on life and liberty of the person. Staff, faculty and students can work together in an environment -free of violence, harassment, exploitation, and intimidation that includes all forms of gender violence, sexual harassment, and discrimination on the basis of sex/gender. Every employee and student needs to be aware that we, as a national Institute, believe in gender equality and protection of fundamental rights / human rights. The Institute has formed the sexual harassment committee that will penalize the offenders and will take strict action against people who do not follow policies and rules of the Institute.

Anti-Ragging

Incompliance to the “UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009” which have been notified on 4th July, 2009 in the Gazette of India, ragging in any form is banned and those who indulge in ragging will be dismissed from the Institute and will also be punished as per law.

Policy on the Use of Alcohol and Other Drugs

The unlawful possession, distribution, or use of a banned/controlled substance in the premises is prohibited. Violation of this prohibition will result in appropriate legal action and expulsion of the student from the Institute. As a condition of enrolment, each student of this Institute must agree that he or she will abide by the terms of the drug policy of the Institute, and will notify to the Director / Registrar of any violation occurring in the Institute’s premises. Usage of any kind of recreational drugs like tobacco, pan masala, khaini, gutkha, supari, zarda, kimam and cigarettes, beedi, marijuana, etc. in the campus are strictly prohibited.

Vandalism or Destruction of Institute's Property

Disfiguring, littering, or damaging property of the Institute is prohibited. This includes graffiti on walls, in bathrooms, in classrooms and hostels, furniture or in any institute's property.

Theft or Unauthorized Possession

Students involved in the theft, or possession of property without the consent of the official permission of the competent authority of the Institute may be subject to institute's disciplinary action as well as arrest and prosecution by legal authorities.

Breaking and Entering

Any person attempting to enter any room, computer lab, office or other areas without authorization is strictly prohibited.

Abuse /Physical Assault/Violence Prevention

Students are expected to resolve personal differences in a mature and unthreatening manner. Conduct that threatens or endangers the health, safety, or welfare of the institute's students, faculty members or staff is strictly prohibited. All students and employees are encouraged to report crimes, suspicious activities or other security problems to the competent authority of the Institute.

Weapons

Weapons are not permitted/ allowed inside the premises.

Bomb Threats

Any student who initiates a bomb threat will be handed over to police authorities and expelled from the Institute.

Falsification of Records

Falsification of any institute's record is prohibited.

False Information

Providing false or misleading information to the institute's official or to local people/government authority is a violation of academic responsibility subjecting a student to disciplinary action.

Gambling

Gambling in campus is strictly prohibited.

Misuse of Telephones

Office telephones are for institute's use only. Students are prohibited from making calls without authorization.

Noise

Excessive noise negatively impacts the learning environment. Therefore, the students should be cautious of not distracting others.

Cellular Video / Phone Policy

Use of cellular video features is not permitted without the consent of the person being recorded. Cellular phones are expected to be switched off or on silent mode while students are in classroom lectures, library, or at functions where ringing phones and phone conversation would be distracting to other students.

Dress Code

Students are expected to dress appropriately while coming to the class, library, computer lab or other premises within the campus. To promote a positive image of the person and institute the following dress code is prescribed:

i) Dress Code for Girls

Girls should be dressed in salwarkameez with dupetta / sarees or jeans with long kurta. Transparent, sleeveless, casual wear of any kind, salwarkameez with low neck, tight fittings, t-shirt/short tops/ minis and maxis and usage of bath room slippers are not permitted

ii) Dress Code for Boys

Boys should wear formals like trouser/shirt, properly 'tucked-in', shoes with socks, and cleanly shaved. T-shirts and usage of bath room slippers during class hours are not permitted.

Cyber Crimes

Computer centre supports the curriculum requirements, internet access and the access of the online library in an effort to assist students in their preparation of course-work. Students are expected to use computers and computer resources for the intended purpose. Students are expected to protect computers from damage (e.g. liquid spills, reckless treatment). The institute's computers should not be used to:

- harass, threaten, discriminate, stalk, intimidate, or otherwise cause harm or attempt to cause harm to specific individuals or classes of individuals;
- impede, interfere with, impair, or otherwise cause harm to the activities of others; and
- download post or install to institute's computers, or transport across the institute's networks, material that is illegal, and in violation of license agreements and copyrights.

Grievance Procedure

The institute supports the right of students, faculty and staff to obtain the review of actions taken that they consider unfair or as an impediment to the successful attainment of learning at institute. It is the goal of institute to resolve the internal disputes by taking appropriate, prompt, and fair action.

Hostel Rules and Regulations

1. Admission

- 1.1. The hostel is managed by the hostel committee consisting of wardens, assistant wardens and resident teachers.
- 1.2. A student admitted to any academic programme in the institute will not automatically become eligible for membership in the hostel.
- 1.3. Application for admission to the hostel must be made in the prescribed form. Admissions are made subject to the approval of the warden.
- 1.4. While every effort will be made to accommodate all the students in the hostel, the following categories of students will not be provided accommodation. i. Those that have not cleared the mess dues of the previous academic year. ii. Those that have not paid hostel deposit and establishment charges in full iii. Those who are possessing powered vehicles, i.e. two wheelers and four wheelers
- 1.5. Every student, before being admitted to the hostel, shall give an undertaking in writing, endorsed by the parents that he/she will abide by the rules and regulations of the hostel.
- 1.6. Students admitted to the hostel shall be full boarders of the hostel.
- 1.7. Before admission, each student has to pay admission fee, hostel deposit, establishment and other charges, which may be revised from time to time.

2. Discipline

- 2.1. Discipline in the hostel will be under the control of the warden, assistant wardens and resident teachers.
- 2.2. Using Alcohol and smoking and use of other addictive substances are strictly prohibited- if anyone found to be using alcohol or other addictive substances, they will be rusticated from the hostel without notice.
- 2.3. Students are not permitted to cook in their rooms
- 2.4. The warden/ assistant warden reserves the right to break open rooms in case of any violation of hostel rules, suspected unlawful activities or on the basis of security risk perceived.
- 2.5. The rooms allotted to the students at the time of admission are for a limited period of up to two year or less. Residents are required to shift to other blocks/ rooms as and when informed by hostel authorities. This shifting may be necessitated due to administrative reasons and students are required to co-operate.
- 2.6. Students shall not change over to any other room except with the written permission of the warden.

- 2.7. Allotment of a room made to any student is subject to cancellation if he/ she fails to occupy it in the stipulated time or is found absent from the room without prior information or any valid reason.
- 2.8. Students will also forfeit their allotment if they fail to clear all their dues to the hostel by the scheduled date.
- 2.9. Students are requested to avoid singing aloud, shouting or making all types of noises which are likely to distract the attention of those who may be studying in their rooms.
- 2.10. The students are advised not to keep large amount of cash or valuables in the room. The student is responsible for the safety of his/ her belongings inside the room.
- 2.11. Any damage/breakage to hostel property will be charged to the occupants of the room/ block with a fine. Disciplinary action will also be initiated.
- 2.12. The warden/ assistant warden or his representative may enter any room for verification at any time of the day or night.
- 2.13. All complaints regarding repairs/maintenance in the hostels must be entered personally by the students in the complaint register maintained by the assistant warden or his representative in the hostels. These complaints are attended to expeditiously by the estate manager and his Staff.
- 2.14. Inmates of the hostels are not permitted to convene meetings of any sort in the Hostel premises without the prior permission of the warden/assistant warden. Disobedience of this rule will be severely dealt with.
- 2.15. Hostellers are not permitted to convene meeting of any nature in the hostel without the warden's written permission
- 2.16. Hostellers are not allowed to put up notice without the warden's written permission.
- 2.17. Hostellers shall not interfere with the work of the hostel staff and cases of misconduct, if any, should only be brought to the notice of the warden for appropriate action.
- 2.18. Students shall not remain in the hostel during class hours and at other times when their presence is expected in the institute except with the permission of the warden.
- 2.19. Audio system, computer and other electrical appliances in the hostel shall be used only with the prior permission of the warden. Terms and conditions for the use of such appliances will be stipulated from time to time. Audio systems shall not be played beyond 9.00 pm.
- 2.20. A student whose name is removed from institution roll shall not be entitled to stay in the hostel.
- 2.21. All hostellers are to return to their respective rooms by 8.30 pm.

- 2.22. The warden is vested with full powers to expel a student from the hostel with the concern of competent authorities if his / her presence is considered detrimental to the discipline of the hostel.
- 2.23. No boys should be found wandering around the premises of girls' hostel.

3. Mess

- 3.1. Mess charges will be based on dividing system.
- 3.2. Members or their guests shall not enter the kitchen without permission.
- 3.3. Members shall have their food only in the respective messes allotted to them and they must adhere to the prescribed timings of the mess.
- i. 08.00 to 09.00 AM – Breakfast
 - ii. 01.00 to 02.00 PM – Lunch
 - iii. 7.45- 8.30 PM– Dinner
- 3.4. Whenever a resident is away from the hostel on valid reason for a period exceeding seven days, reduction in mess charges will be given only for the number of days in excess of two days, provided an application for reduction is made in the prescribed form well in advance.
- 3.5. The residents shall pay all the dues in time failing which they have to vacate the hostel. However, they may be permitted to pay the dues with such fine for late payment as may be prescribed.
- 3.6. The residents are to pay an advance payment of Rs. 2000/- towards mess charges on or before 5th of every month.
- 3.7. Every student who is staying inside the campus is to join the mess regardless of their interest.
- 3.8. Mess bill has to be remitted in the Canara Bank, Sriperumbudur Branch and the counter foil should be submitted to the administration.

4. General

- 4.1. No person other than those admitted as residents of the hostel may stay in the hostel premises.
- 4.2. Any one falling sick is advised to make use of Government hospital facilities or the nearest health centre at their own cost and also inform the warden/assistant warden/resident teacher.
- 4.3. The hostel authorities cannot be held responsible for any loss or theft of the belongings of the residents. The residents must make their own arrangements for safe custody of the same.

- 4.4. The inmates should strictly ensure the safety and security of the property of the institution.
- 4.5. These rules and regulations are subject to amendments and wherever amended, will have immediate effect and be binding on all residents.

Note: The warden and the competent authority reserve all rights to institute any rule or impose any regulation from time to time besides the regulations indicated above.

Library Rules

All are requested to observe silence in the library.

1. Library Hours:

Weekdays : 9.00 A.M. to 7.00 P.M.
Saturday : 9.00 A.M to 5.00 P.M. (For reference only)
Sunday & All Government Holidays: Closed.

- a. Issue / return / renewal activities will be carried out between 10.00 A.M to 5.30 P.M.
- b. While entering, the footwear should be removed outside the library and placed in the foot rack.
- c. Personal properties should be placed safe in the property rack kept at the entrance.
- d. Students are allowed to bring white sheet papers, notebook, laptop, and files inside the library.
- e. Students are required to sign in the gate register upon their arrival and exit.
- f. Misbehaviour or misconduct in the library will force the library staff to seize/confiscate the library cards besides prohibiting such students from using the library services.
- g. The library follows open access system. All books / journals taken out of the rack should not be replaced after referring / reading. Such books should be left on the table and the library staff will replace them.
- h. While leaving the library, readers should present themselves for a check-up for all the materials borrowed or taken out of the library.
- i. Any issued book taken out of the library should be kept outside.

2. Issue of Books

- a. Library cards are not transferable.
- b. Book will be issued to the borrower against production of borrowing card along with the identity card issued by the Institute.
- c. The borrower is responsible for the book borrowed upon his/her card.
- d. A book will be issued to students for a period of 14 days & renewed twice for 7 days.
- e. Students should not write/ damage /mark in any book belonging to the library.

- f. Students are responsible for the book taken in the library; they should check the condition of books. In case of any damage it should be brought to the notice of the library staff in writing immediately.
- g. Reference book will never be lent out. After getting permission from the librarian it can be lent out overnight.
- h. Journals/magazines/CDs are only for reference.
- i. All new arrivals of books will be displayed in separate rack at the entrance for one week and will not be issued during that period.
- j. The librarian reserves the right to recall any book issued from any member at any time.
- k. A book can be reserved online by making an entry in OPAC.
- l. If the books are not returned on or before the due date, a penalty of Rs. 2/- will be charged per book for one day for one week and a 4 per day will be charged from second week onwards.

3. Loss of Books and /or Library Cards

- a. Loss of library cards should be reported to the librarian immediately.
- b. Any book that is lost by the borrower must be brought to the notice of the librarian immediately.
- c. Borrower is liable to replace the books that is lost or damaged. If unable to replace the lost/damaged book, recovery of cost of the book will be made on the following basis:
 - i. Current price of the book in double with overdue charges, if the borrower has not reported the loss of book before the due date.
 - ii. Current price of the book in double if the loss of book is reported before the due date.
 - iii. If the missing book is rare in nature (i.e. not available in the market or out of print) then five times the cost of the book will be recovered from the borrower.
- d. The borrower is responsible for any book borrowed upon his/her card that is reportedly lost.
- e. Duplicate card will be issued to the borrower only after a period of fifteen days from the date of report of the missing card and upon payment of a 100/-.
- f. Borrower will continue to be responsible for any loss arising from the inadvertent or misuse of the library card lost.

4. Important Login - Intranet Access

www.rglib.org/opac (RGNIYD Library Catalogue)

www.jstor.org (To access J-STOR Consortium- e-journals)

Student Rights and Responsibilities

Academic Responsibility

RGNIYD is a place where freedom of thought, expression, and inquiry are recognized. However, the exercise and preservation of these freedoms require a respect for the rights of all to enjoy to the same degree. Hence, purposeful disruption of the educational process and interference with the orderly function of the Institute will not be tolerated.

Academic Honesty

Honesty is the cornerstone of academic integrity. Students, faculty and administration are expected to create an atmosphere where the honesty of individuals will not be questioned.

Any form of academic dishonesty is considered to be a serious violation of ethics. Academic dishonesty includes the following, but is not limited to:

- intentionally incorrectly grading an assignment (either by changing or adding an answer or not marking an error incorrect)
- cheating on assignments and exams
- copying someone else's work on homework or a test
- sharing information about exam questions
- plagiarism and
- altering or misusing documents

Plagiarism

Plagiarism is a form of dishonesty that occurs when a person passes off someone else's work as his or her own. This can range from failing to cite an author for ideas incorporated into a student's paper to cutting and pasting paragraphs from different websites to handing in a paper downloaded from the internet. All of the above are examples of plagiarism. Coursework must cite all sources of both ideas and of any words and graphics that may be copied from another source. The correct procedures for citing sources will be taught by the concerned faculty.

Weekly Assembly

Students are expected to attend the weekly assembly without fail at 9.45A.M on the first working day of the week at Youth Gallery.

Emergency Situations

In case of any emergency the students may call warden/mentors / authorities given in the list of contacts.

Health Insurance

All students are encouraged to obtain health insurance.

Identification Cards

The photo identification card issued by the institute should be carried always while on campus and for access to sponsored activities.

Academic Programme Calendar 2015-16

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
01.07.15	Wednesday		1	1	Induction Programme for Fresher's & commencement of III Semester
02.07.15	Thursday		2	2	
03.07.15	Friday		3	3	
04.07.15	Saturday	Holiday			
05.07.15	Sunday	Holiday			
06.07.15	Monday		4	4	
07.07.15	Tuesday		5	5	Last date for payment of fees and dues if any in the bank
08.07.15	Wednesday		6	6	
09.07.15	Thursday		7	7	
10.07.15	Friday		8	8	Last date for submission of Internship Report by the Third Semester students
11.07.15	Saturday	Holiday			
12.07.15	Sunday	Holiday			
13.07.15	Monday		9	9	
14.07.15	Tuesday		10	10	
15.07.15	Wednesday		11	11	
16.07.15	Thursday		12	12	
17.07.15	Friday		13	13	
18.07.15	Saturday	Idu'l-Fitr (Ramzan)			
19.07.15	Sunday	Holiday			
20.07.15	Monday		14	14	
21.07.15	Tuesday		15	15	Last date for submission of Tuition fees for the Semester (without fine)
22.07.15	Wednesday		16	16	
23.07.15	Thursday		17	17	
24.07.15	Friday		18	18	
25.07.15	Saturday	Holiday			
26.07.15	Sunday	Holiday			
27.07.15	Monday		19	19	Last date for submission of Tuition fees for the Semester (with fine)

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
28.07.15	Tuesday		20	20	
29.07.15	Wednesday		21	21	
30.07.15	Thursday		22	22	
31.07.15	Friday		23	23	
01.08.15	Saturday	Holiday			
02.08.15	Sunday	Holiday			
03.08.15	Monday		24	24	Last date for payment of hostel and mess fee
04.08.15	Tuesday		25	25	
05.08.15	Wednesday		26	26	
06.08.15	Thursday		27	27	
07.08.15	Friday		28	28	Elections to the Students' Union & SMMC
08.08.15	Saturday	Holiday			
09.08.15	Sunday	Holiday			
10.08.15	Monday		29	29	
11.08.15	Tuesday		30	30	
12.08.15	Wednesday		31	31	International Youth Day
13.08.15	Thursday		32	32	
14.08.15	Friday		33	33	
15.08.15	Saturday	Independence Day			
16.08.15	Sunday	Holiday			
17.08.15	Monday		34	34	Arts and Cultural Festival
18.08.15	Tuesday		35	35	Arts and Cultural Festival
19.08.15	Wednesday		36	36	RGNIYD Alumni Association Meeting
20.08.15	Thursday		37	37	Sadbhavana Divas- RGNIYD Foundation Day Celebrations
21.08.15	Friday		38	38	
22.08.15	Saturday	Holiday			
23.08.15	Sunday	Holiday			
24.08.15	Monday		39	39	Internal Test-I
25.08.15	Tuesday		40	40	
26.08.15	Wednesday		41	41	
27.08.15	Thursday		42	42	
28.08.15	Friday		43	43	
29.08.15	Saturday	Holiday			
30.08.15	Sunday	Holiday			
31.08.15	Monday		44	44	
01.09.15	Tuesday		45	45	
02.09.15	Wednesday		46	46	

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
03.09.15	Thursday		47	47	
04.09.15	Friday		48	48	Last date for payment of mess fee
05.09.15	Saturday	Holiday			Inter-Collegiate Festival
06.09.15	Sunday	Holiday			Inter-Collegiate Festival
07.09.15	Monday		49	49	
08.09.15	Tuesday		50	50	Literacy Day
09.09.15	Wednesday		51	51	
10.09.15	Thursday		52	52	
11.09.15	Friday		53	53	
12.09.15	Saturday	Holiday			
13.09.15	Sunday	Holiday			
14.09.15	Monday		54	54	
15.09.15	Tuesday		55	55	
16.09.15	Wednesday		56	56	
17.09.15	Thursday	Vinayaka Chathurthi			
18.09.15	Friday		57	57	
19.09.15	Saturday	Holiday			
20.09.15	Sunday	Holiday			
21.09.15	Monday		58	58	International Day of Peace
22.09.15	Tuesday		59	59	
23.09.15	Wednesday		60	60	Last Date for applying for Semester/Arrear Exams (without fine)
24.09.15	Thursday	Bakrid			
25.09.15	Friday		61	61	Social Justice Day
26.09.15	Saturday	Holiday			
27.09.15	Sunday	Holiday			
28.09.15	Monday		62	62	Last Date for applying for Semester/Arrear Exams (with fine)
29.09.15	Tuesday		63	63	
30.09.15	Wednesday		64	64	Submission of Examination Application forms to the CoE
01.10.15	Thursday		65	65	
02.10.15	Friday	Mahatma Gandhi Birth Day			
03.10.15	Saturday	Holiday			
04.10.15	Sunday	Holiday			
05.10.15	Monday		66	66	Last date for payment of mess fee

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
06.10.15	Tuesday		67	67	
07.10.15	Wednesday		68	68	
08.10.15	Thursday		69	69	
09.10.15	Friday		70	70	
10.10.15	Saturday	Holiday			Mental Health Day
11.10.15	Sunday	Holiday			International Girl Child's Day
12.10.15	Monday		71	71	
13.10.15	Tuesday		72	72	
14.10.15	Wednesday		73	73	
15.10.15	Thursday		74	74	Sports & Games Festival
16.10.15	Friday		75	75	Sports & Games Festival
17.10.15	Saturday	Holiday			
18.10.15	Sunday	Holiday			
19.10.15	Monday		76	76	
20.10.15	Tuesday		77	77	
21.10.15	Wednesday	Dussehra, Mahasaptami, Dashmi			
22.10.15	Thursday	Vijaya Dashmi			
23.10.15	Friday	Muharram			
24.10.15	Saturday	Holiday			
25.10.15	Sunday	Holiday			
26.10.15	Monday		78	78	Internal Test-II
27.10.15	Tuesday		79	79	
28.10.15	Wednesday		80	80	
29.10.15	Thursday		81	81	
30.10.15	Friday		82	82	
31.10.15	Saturday	Holiday			National Unity Day
01.11.15	Sunday	Holiday			
02.11.15	Monday		83	83	
03.11.15	Tuesday		84	84	
04.11.15	Wednesday		85	85	
05.11.15	Thursday		86	86	Last date for payment of mess fee
06.11.15	Friday		87	87	
07.11.15	Saturday	Holiday			
08.11.15	Sunday	Holiday			
09.11.15	Monday		88	88	
10.11.15	Tuesday	Deepavali			
11.11.15	Wednesday		89	89	

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
12.11.15	Thursday		90	90	
13.11.15	Friday		91	91	Attendance & Record of Performance – To be forwarded to CoE
14.11.15	Saturday	Holiday			
15.11.15	Sunday	Holiday			
16.11.15	Monday		92	92	Issue of Hall Ticket to the students
17.11.15	Tuesday		93	93	
18.11.15	Wednesday		94	94	
19.11.15	Thursday		95	95	
20.11.15	Friday		96	96	
21.11.15	Saturday	Holiday			
22.11.15	Sunday	Holiday			
23.11.15	Monday				Semester Examination
24.11.15	Tuesday				
25.11.15	Wednesday	Guru Nanak's Birth Day			Elimination of Violence against Women
26.11.15	Thursday				
27.11.15	Friday				
28.11.15	Saturday	Holiday			
29.11.15	Sunday	Holiday			
30.11.15	Monday				
01.12.15	Tuesday				
02.12.15	Wednesday				
03.12.15	Thursday				
04.12.15	Friday				First and Third Semester Exams complete
05.12.15	Saturday	Holiday			
06.12.15	Sunday	Holiday			
07.12.15	Monday		1	1	Second and Fourth Semester session commence and Last date for payment of mess fee
08.12.15	Tuesday		2	2	
09.12.15	Wednesday		3	3	
10.12.15	Thursday		4	4	Human Rights Day
11.12.15	Friday		5	5	Last date for submission of Tuition fees for the Semester (without fine)
12.12.15	Saturday	Holiday			
13.12.15	Sunday	Holiday			
14.12.15	Monday		6	6	

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
15.12.15	Tuesday		7	7	
16.12.15	Wednesday		8	8	
17.12.15	Thursday		9	9	
18.12.15	Friday		10	10	Last date for submission of Tuition fees for the Semester (with fine)
19.12.15	Saturday	Holiday			
20.12.15	Sunday	Holiday			
21.12.15	Monday				Christmas - New Year Holidays begin
22.12.15	Tuesday				
23.12.15	Wednesday	Milad Un Nabi			
24.12.15	Thursday				
25.12.15	Friday	Christmas Day			Good Governance Day
26.12.15	Saturday	Holiday			
27.12.15	Sunday	Holiday			
28.12.15	Monday				
29.12.15	Tuesday				
30.12.15	Wednesday				
31.12.15	Thursday				
01.01.16	Friday				
02.01.16	Saturday	Holiday			
03.01.16	Sunday	Holiday			
04.01.16	Monday		11	11	Classes resume for second and fourth semesters.
05.01.16	Tuesday		12	12	Last date for payment of mess fee
06.01.16	Wednesday		13	13	
07.01.16	Thursday		14	14	
08.01.16	Friday		15	15	
09.01.16	Saturday	Holiday			Pravasi Bharathiya Diwas
10.01.16	Sunday	Holiday			
11.01.16	Monday		16	16	
12.01.16	Tuesday		17	17	National Youth Day (Birth Day of Swami Vivekananda)
13.01.16	Wednesday		18	18	
14.01.16	Thursday		19	19	
15.01.16	Friday		20	20	
16.01.16	Saturday	Holiday			
17.01.16	Sunday	Holiday			
18.01.16	Monday		21	21	
19.01.16	Tuesday		22	22	

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
20.01.16	Wednesday		23	23	
21.01.16	Thursday		24	24	
22.01.16	Friday		25	25	
23.01.16	Saturday	Holiday			
24.01.16	Sunday	Holiday			
25.01.16	Monday		26	26	
26.01.16	Tuesday	Republic Day			
27.01.16	Wednesday		27	27	
28.01.16	Thursday		28	28	
29.01.16	Friday		29	29	
30.01.16	Saturday	Holiday			Mahatma Gandhi ji death anniversary - Martyrs' Day
31.01.16	Sunday	Holiday			
01.02.16	Monday		30	30	
02.02.16	Tuesday		31	31	
03.02.16	Wednesday		32	32	
04.02.16	Thursday		33	33	
05.02.16	Friday		34	34	Last date for payment of mess fee
06.02.16	Saturday	Holiday			
07.02.16	Sunday	Holiday			
08.02.16	Monday		35	35	
09.02.16	Tuesday		36	36	
10.02.16	Wednesday		37	37	
11.02.16	Thursday		38	38	
12.02.16	Friday		39	39	
13.02.16	Saturday	Holiday			
14.02.16	Sunday	Holiday			
15.02.16	Monday		40	40	Internal Test-I
16.02.16	Tuesday		41	41	
17.02.16	Wednesday		42	42	
18.02.16	Thursday		43	43	
19.02.16	Friday		44	44	
20.02.16	Saturday	Holiday			
21.02.16	Sunday	Holiday			
22.02.16	Monday		45	45	
23.02.16	Tuesday		46	46	
24.02.16	Wednesday		47	47	
25.02.16	Thursday		48	48	
26.02.16	Friday		49	49	
27.02.16	Saturday	Holiday			

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
28.02.16	Sunday	Holiday			
29.02.16	Monday		50	50	
01.03.16	Tuesday		51	51	
02.03.16	Wednesday		52	52	
03.03.16	Thursday		53	53	
04.03.16	Friday		54	54	Last date for payment of mess fee
05.03.16	Saturday	Holiday			
06.03.16	Sunday	Holiday			
07.03.16	Monday		55	55	Last Date for applying for Semester/Arrear Exams (without fine)
08.03.16	Tuesday		56	56	International Women's Day
09.03.16	Wednesday		57	57	
10.03.16	Thursday		58	58	
11.03.16	Friday		59	59	
12.03.16	Saturday	Holiday			
13.03.16	Sunday	Holiday			
14.03.16	Monday		60	60	Last Date for applying for Semester/Arrear Exams (with fine)
15.03.16	Tuesday		61	61	
16.03.16	Wednesday		62	62	Submission of examination application forms to the CoE
17.03.16	Thursday		63	63	
18.03.16	Friday		64	64	
19.03.16	Saturday	Holiday			
20.03.16	Sunday	Holiday			
21.03.16	Monday		65	65	
22.03.16	Tuesday		66	66	
23.03.16	Wednesday		67	67	
24.03.16	Thursday		68	68	
25.03.16	Friday		69	69	
26.03.16	Saturday	Holiday			
27.03.16	Sunday	Holiday			
28.03.16	Monday		70	70	
29.03.16	Tuesday		71	71	
30.03.16	Wednesday		72	72	
31.03.16	Thursday		73	73	
01.04.16	Friday		74	74	
02.04.16	Saturday	Holiday			
03.04.16	Sunday	Holiday			

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
04.04.16	Monday		75	75	Campus Placement for Fourth Semester students by Placement Cell
05.04.16	Tuesday		76	76	Last date for payment of mess fee
06.04.16	Wednesday		77	77	
07.04.16	Thursday		78	78	World Health Day
08.04.16	Friday		79	79	
09.04.16	Saturday	Holiday			
10.04.16	Sunday	Holiday			
11.04.16	Monday		80	80	Last date for submission of Dissertation
12.04.16	Tuesday		81	81	
13.04.16	Wednesday		82	82	
14.04.16	Thursday		83	83	Birth Anniversary of Dr.B.R.Ambedhkar
15.04.16	Friday		84	84	
16.04.16	Saturday	Holiday			
17.04.16	Sunday	Holiday			
18.04.16	Monday		85	85	
19.04.16	Tuesday		86	86	
20.04.16	Wednesday		87	87	
21.04.16	Thursday		88	88	
22.04.16	Friday		89	89	
23.04.16	Saturday	Holiday			World Book and copy write day(World Books Day)
24.04.16	Sunday	Holiday			
25.04.16	Monday		90	90	
26.04.16	Tuesday		91	91	Attendance & Record of Performance – To be forwarded to CoE
27.04.16	Wednesday		92	92	
28.04.16	Thursday		93	93	
29.04.16	Friday		94	94	
30.04.16	Saturday	Holiday			
01.05.16	Sunday	Holiday			
02.05.16	Monday		95	95	
03.05.16	Tuesday				Preparatory Holidays
04.05.16	Wednesday				
05.05.16	Thursday				Last date for payment of mess fee
06.05.16	Friday				Issue of Hall-tickets
07.05.16	Saturday	Holiday			

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
08.05.16	Sunday	Holiday			
09.05.16	Monday				Second and Fourth Semester Examination
10.05.16	Tuesday				
11.05.16	Wednesday				
12.05.16	Thursday				
13.05.16	Friday				
14.05.16	Saturday	Holiday			
15.05.16	Sunday	Holiday			
16.05.16	Monday				
17.05.16	Tuesday				
18.05.16	Wednesday				
19.05.16	Thursday				
20.05.16	Friday				
21.05.16	Saturday	Holiday			Observance of Anti-Terrorism Day
22.05.16	Sunday	Holiday			
23.05.16	Monday				Semester Break for Second Semester & Block Placement for Fourth Semester
24.05.16	Tuesday				
25.05.16	Wednesday				
26.05.16	Thursday				
27.05.16	Friday				
28.05.16	Saturday	Holiday			
29.05.16	Sunday	Holiday			
30.05.16	Monday				Internship for Second Semester students commence
31.05.16	Tuesday				
01.06.16	Wednesday				
02.06.16	Thursday				
03.06.16	Friday				
04.06.16	Saturday	Holiday			
05.06.16	Sunday	Holiday			World Environment Day
06.06.16	Monday				
07.06.16	Tuesday				
08.06.16	Wednesday				
09.06.16	Thursday				
10.06.16	Friday				
11.06.16	Saturday	Holiday			
12.06.16	Sunday	Holiday			

Date	Day	Particulars	No. of Working Days		Remarks
			I Sem.	III Sem.	
13.06.16	Monday				
14.06.16	Tuesday				
15.06.16	Wednesday				
16.06.16	Thursday				
17.06.16	Friday				
18.06.16	Saturday	Holiday			
19.06.16	Sunday	Holiday			
20.06.16	Monday				
21.06.16	Tuesday				International Yoga Day
22.06.16	Wednesday				
23.06.16	Thursday				
24.06.16	Friday				
25.06.16	Saturday	Holiday			
26.06.16	Sunday	Holiday			International Day Against Drug Abuse
27.06.16	Monday				
28.06.16	Tuesday				
29.06.16	Wednesday				
30.06.16	Thursday				Internship for Second Semester & Block Placement for Fourth Semester concludes

Note: Academic Session for 2016-17 will commence on 01 July 2016.

RGNIYD Staff - Telephone Numbers

Sl. No	Name	Designation	Intercom	Telephone Numbers	
				Office	Mobile
1	Dr.Latha Pillai	Director	301	27162705	
2	Dr. D. Jayalakshmi	Registrar (i/c)	304	27163942	9840670489
3	Shri. M.Kulandai Raj	Assistant Registrar(Finance)	322	27162741	9952916237
4	Dr. Sheela Julius	Adjunct Professor	318	27162401	
5	Dr. Venkatesh Athreya	Adjunct Professor	317		
6	Dr.Udaya Mahadevan	Adjunct Professor	317		
7	Dr. K. Gireesan	Faculty Head	319	27163117	9445400855
8	Dr.P. Hiranniya Kalesh	Assistant Professor	330		9444862892
9	Dr.S.K.Sathyaprabha	Lecturer	305		8939947200
10	Dr. R. Anitha	Lecturer			8056144196
11	Dr. T. Gopinath	Assistant Professor	317		9442110723
12	Dr. Pitabasa Sahoo	Faculty Head	325		
13	Dr. P. Sivakumar	Assistant Professor	333		9444581080
14	Shri.R.Manivasagan	Lecturer			9940550022
15	Smt. Anbu Kavitha	Training Officer	320	27163860	7598872104
16	Shri S. Kumaravel	Training Officer	316	27163708	9943060496
17	Shri. Joseph Thiyagarajan	Lecturer	337		9843973970
18	Dr. S. Lalitha	Assistant Professor	328		9884379410
19	Mr.Rambabu Botcha	Lecturer	353		8527537803
20	Ms. Avinu Veronica Richa	Training Officer	323		8220585208
21	Shri. David Paul	Training Officer	318	27162401	9840875815
22	Dr. Kalyani Kenneth	Lecturer	351		9841616140
23	Dr. Subasree	Lecturer			9884565739
24	Dr. M. Sureshkumar	Lecturer			9750406463
25	Shri. P. Mohan Raj	Physical Training Instructor	356		9787930669
26	Shri. M. Chandrasekaran	Administrative Officer	307	27163127	9941111768
27	Shri. S. Shanmugam	Library cum Documentation Officer			

Help Lines

Sriperumbudur

- Canara Bank - 044-27162040 / 180004250018
- Government Hospital - 044-27437221 / 9444155055
- Jaya Hospital - 044-27163133 / 9842332443
- Ambulance - 108
- Fire Station - 044-27162259
- Nehru Yuva Kendra Sangathan - 044-27162948
- Railway PNR Enquiry - 123
- Railway Booking IRCTC - 25300000

Chennai

- Child Help Line - 044-25352101/25356885
- Women Help Line - 044-23452365 /1091
- GIT-Customer Care - 044-42886000
- Just Dial - 69999999/26444444
- National Service Scheme - 044-28225709/9962881972
- SIFY Toll free No. - 18603458888

General

- Blood Bank - 1910
- Women in Distress - 1020
- Catastrophe & Trauma Service - 1099
- Eye Bank - 1919
- Child Labour / Old Age Help Line / Anti-corruption - 1098
- Heart Attack - 1050
- Heart Brigade - 1051
- Police - 100
- Fire Brigade - 101
- Accidents - 102
- AIDS Control Centre - 1097
- Ambulance - 108
- Local Assistant – 199
- Anti-Ragging Toll Free- 1800-180-5522

Time Table

Odd Semester

Days/Timing	1	2	3	L U N C H	4	5
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Even Semester

Days/Timing	1	2	3	L U N C H	4	5
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Notes

Notes

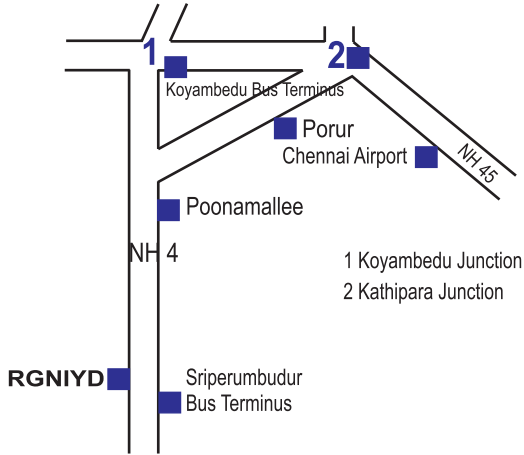
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Approach Map



Rajiv Gandhi National Institute of Youth Development

राजीव गाँधी राष्ट्रीय युवा विकास संस्थान

(Institute of National Importance by the Act of Parliament No.35/2012)

Ministry of Youth Affairs & Sports

Government of India, Pennalur, Sriperumbudur - 602105, Tamil Nadu, India

Phone: (91) 044 - 2716 2401 Fax: (91) 044 - 27163227

Website: www.rgnyid.gov.in